



Routt County Fairgrounds

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effective 2-1-09

Fees and Rates

Routt County Fairgrounds (RCFG) is privately owned by the County of Routt, Colorado and is provided for the use and enjoyment of the citizens of Routt County. The costs of maintaining this facility are borne partially by the citizens of Routt County under the auspices of the Routt County Board of County Commissioners (BCC), and partially by the direct users of the fairgrounds. Fees and rates will be reviewed annually by the BCC. Certain groups are eligible for discounts on fees for use of the fairgrounds. See Special Uses in the fee structure. RCFG accepts cash or checks for rental and damage deposit fees.

Set up and Clean Up

Event/activity set up and clean up is the complete responsibility of the event holder. These services are available at an additional charge according to the fee structure.

Use Restrictions

RCFG reserves the right to refuse event bookings that may cause undue or unusual damage to the facilities or that may violate local, state, or federal laws, regulations, or rules. No event shall be scheduled at the RCFG that would interfere with the annual Routt County Fair held in August.

Vendors

All vendors participating at an event at the RCFG must be discussed with staff in advance and must contract separately from the event holder. RCFG vendor applications will be distributed to the Event Holder upon request for distribution. The completed application, and their accompanying insurance certificate (if necessary), must be returned to the fairgrounds office for review prior to the event. **Food vendors on the property must meet Routt County Health Department regulations and provide proof of valid general commercial liability insurance.**

RCFG has three categories of vendors: 1) commercial (manufactured or handmade items for sale), 2) non-commercial (display or information only), and 3) food/beverage vendors. Vendors participating with any event holder will be charged a daily fee per vendor in accordance with the RCFG fee structure.

PROPOSED USER GROUPS:

Commercial/Non Resident

Routt County Resident:

Routt County Non-Profit: must supply non-profit status

Routt County Youth Non-Profit

Special Use – Any organization deemed to receive special consideration by the Routt County Fair Board or Board of County Commissioners.

Recurring Rates – Organizations which use the facility on a regular, recurring basis (i.e., weekly on Tuesdays, monthly on second Thursday, etc.) for more than two months will receive a discounted rate with the exception of RCYNP full and half-day rentals.

PROPOSED FEES FOR EXHIBIT HALL

(Includes use of all tables and chairs. Does not include use of the kitchen – that is an extra charge)

DEPOSIT

A \$200 deposit is required at the time of scheduling by all user groups and for all uses. 4H is considered special use and no deposit is required for regular program activities.

FULL DAY RENTAL

C/NR = \$150

RCR = \$130

RCNP = \$115

RCYNP = \$95

HALF DAY RENTAL (5 hour max)

C/NR = \$65

RCR = \$60

RCNP = \$50

RCYNP = \$40

HOURLY RENTAL (2 hour minimum, 3 hour max)

Commercial and RCR rates not available for hourly rental

RCNP = \$10

RCYNP = \$6

RECURRING RATE DISCOUNT (minimum of 2 months)

2-6months = 10%

7-12 months = 25%

RCYNP 2-12 months HOURLY RATE ONLY – 10%

USE OF KITCHEN WITH HALL RENTAL ONLY

C/NR = \$50

RCR = \$35

RCNP = \$25

RCYNP = \$20

SPECIAL USES:

Routt County 4H

Routt County 4H activities are considered special use and there is no charge for use of the Exhibit Hall when it is a “scheduled, Routt County 4H sponsored educational activity with a 4H leader presiding.” All set up and clean up is the responsibility of 4H.

Routt County Community Meetings

Routt County Community meetings are considered special use and there is no charge for use of the Exhibit Hall when it is a scheduled meeting (i.e, Girl Scouts, schools, government groups, local organizations, etc.). This special use is for meetings only and not banquets or celebrations. Use of the kitchen facilities is not included in this special use.

Funerals

Funerals are considered a special use and there is no charge for use of the Exhibit Hall. Use of the kitchen facilities is not included in this special use.

PROPOSED FEES FOR OUTDOOR ARENA

Rental includes: one complete arena prep, grandstands, crows nest, wash racks (seasonal).

DEPOSIT

A \$500 deposit is required at the time of scheduling by all user groups and for all uses except Public Open Riding. 4H is considered special use and no deposit is required for regular program activities.

FULL DAY RENTAL

C/NR = \$250

RCR = \$175

RCNP = \$100

RCYNP = \$75

HALF DAY RENTAL (6 hour max)

C/NR = \$130

RCR = \$90

RCNP = \$55

RCYNP = \$40

RECURRING RATE DISCOUNT (minimum of 2 months)

2-6months = 10%

7-12 months = 25%

Available at additional charge:

Arena Lights = \$25 per use

PA System = \$50 per use

Additional Arena Prep with water = \$75

Additional Arena Prep no water = \$50

SPECIAL USES:

Open Riding in Arena and on Track

Open riding is considered special use and there is no charge. This special use is not available during scheduled, exclusive events and activities. This use does not include grandstands, crows nest, lights, PA System, or arena preparation other than regularly scheduled maintenance.

PROPOSED FEES FOR MULTI-PURPOSE BUILDING

Rental includes: one complete arena prep.

A \$500 deposit is required at the time of scheduling by all user groups and for all uses except Public Open Riding. 4H is considered special use and no deposit is required for regular program activities.

FULL DAY RENTAL

C/NR = \$310

RCR = \$265

RCNP = \$220

RCYNP = \$175

HALF DAY RENTAL (6 hour max)

C/NR = \$160

RCR = \$135

RCNP = \$115

RCYNP = \$90

HOURLY RENTAL (2 hour minimum, 4 hour max)

C/NR = \$30

RCR = \$25

RCNP = \$20

RCYNP = \$15

RECURRING RATE DISCOUNT (minimum of 2 months)

2-6months = 10%

7-12 months = 25%

RCYNP 2-12 months HOURLY RATE ONLY – 15%

PUBLIC OPEN RIDING (designated hours)

\$5 per hour per person

\$50 per month unlimited (during open ride times only)

Family Pass – (\$50/parent, \$25/child)/month unlimited

SPECIAL USES:

Routt County 4H

The Routt County 4H activities listed below are considered special use and there is no charge associated with these activities. All activities must be scheduled appropriately. All set up and clean up is the responsibility of 4H.

- 4H Livestock Exposition (every 7 years)
- Routt County 4H Livestock Judging Contest
- Routt County 4H Weigh-in
- Routt County 4H Town Kids Program

PROPOSED FEES FOR INCIDENTALS AND ADDITIONAL SERVICES

Fairgrounds Common Areas without other rental (includes trash, parking, electricity, wash racks, rv dump, water, shower/restrooms in season. Buildings & arenas still open to public)
A \$500 deposit is required at the time of scheduling by all user groups and for all uses.
4H is considered special use and no deposit is required for regular program activities.

C/NR – \$100
RCR: \$30
RCNP: \$20
RCYNP: \$10

VENDORS

Commercial Food Vendors - \$50/day
Non-profit Food Vendors - \$25/day
Commercial Merchandise Vendors - \$25/day
Electricity extra for all vendors - \$10/day

ONSITE

Arena Lights = \$25 per use
PA System = \$50 per use
Complete Arena Prep = \$75
Camping (includes restroom/shower facility in season, electricity, water, rv dump) = \$20/night
Covered Horse Stalls (24 available) = \$10/night
Tractor with Operator = \$55/hour
Roll MPB = \$250 or \$55/hour
Panels = \$40 flat fee
Stage = \$150/use
Maintenance Staff = \$25/hour
Rotisserie BBQ = \$20/day (\$50 deposit)
Flat Grill = \$10/day (\$25 deposit)
People Fence = \$40 flat fee
Horse Jumps = \$20 flat fee

OFFSITE

Rotisserie BBQ = \$50/day (\$50 deposit)
Flat Grill = \$20/day (\$25 deposit)
Panels = \$5/panel