

CITY OF STEAMBOAT SPRINGS

AGENDA

Regular Meeting NO. 2012-08
Tuesday, April 17, 2012

5:00 PM

MEETING LOCATION: Citizens' Meeting Room, Centennial Hall;
124 10th Street, Steamboat Springs, CO

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: 1) Comments no longer than three (3) minutes on items not scheduled on the Agenda will be heard under Public Comment; and 2) Comments no longer than three (3) minutes on all scheduled public hearing items will be heard following the presentation by Staff or the Petitioner. Please wait until you are recognized by the Council President.

With the exception of subjects brought up during Public Comment, on which no action will be taken or a decision made, the City Council may take action on, and may make a decision regarding, ANY item referred to in this agenda, including, without limitation, any item referenced for "review", "update", "report", or "discussion". It is City Council's goal to adjourn all meetings by 10:00 p.m.

PUBLIC COMMENT: Public Comment will be provided at 7 p.m., or at the end of the meeting, (whichever comes first).

CITY COUNCIL WILL MAKE NO DECISION NOR TAKE ACTION, EXCEPT TO DIRECT THE CITY MANAGER. **THOSE ADDRESSING CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME AND ADDRESS. ALL COMMENTS SHALL NOT EXCEED THREE MINUTES.**

ROLL CALL (5:00 PM)

PROCLAMATIONS:

1. **PROCLAMATION: A proclamation recognizing April 2012 as The Month of the Young Child. (Stephanie Martin)**

COMMUNITY REPORTS/CITY COUNCIL DISCUSSION TOPIC:

2. **Review of Accommodations Tax Committee applications.**
3. **Tax Policy Advisory Board Recommendation Follow-up. (Weber)**
4. **Direction on Grant Application for Yellow Line Bus Service. (Shelton)**

CONSENT CALENDAR: MOTIONS, RESOLUTIONS AND ORDINANCES FIRST READINGS

ITEMS ON THE CONSENT CALENDAR GENERALLY REQUIRE LITTLE COUNCIL DELIBERATION AND MAY BE APPROVED WITH A SINGLE MOTION. ANY MEMBER OF THE COUNCIL OR THE PUBLIC MAY WITHDRAW ANY ITEM FROM THE CONSENT CALENDAR FOR FURTHER DISCUSSION AT ANY TIME PRIOR TO APPROVAL.

5. **RESOLUTION: A resolution adopting the Howelsen Hill Rodeo Facility Schematic Design Plan. (Wilson)**
6. **FIRST READING OF ORDINANCE: An ordinance amending Chapter Five of the Steamboat Springs Municipal Code by revising provisions of Article IV relating to excessive unnecessary emergency alarms; providing for severability; establishing an effective date; and setting a hearing date. (Rae)**

PUBLIC HEARING: ORDINANCE SECOND READINGS

THE CITY COUNCIL PRESIDENT OR PRESIDENT PRO-TEM WILL READ EACH ORDINANCE TITLE INTO THE RECORD. PUBLIC COMMENT WILL BE PROVIDED FOR EVERY ORDINANCE.

7. **SECOND READING OF ORDINANCE: An ordinance approving the Sixth 2011 Supplemental Budget Appropriation. (Weber)**
8. **SECOND READING OF ORDINANCE: An ordinance approving the First Supplemental Budget Appropriation of 2012. (Weber)**

PUBLIC COMMENT: PUBLIC COMMENT WILL BE PROVIDED AT 7 P.M., OR AT THE END OF THE MEETING, (WHICHEVER COMES FIRST).

CITY COUNCIL WILL MAKE NO DECISION NOR TAKE ACTION, EXCEPT TO DIRECT THE CITY MANAGER. THOSE ADDRESSING CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME AND ADDRESS. ALL COMMENTS SHALL NOT EXCEED THREE MINUTES.

PLANNING COMMISSION REPORT

CONSENT CALENDAR - PLANNING COMMISSION REFERRALS:

ITEMS ON THE CONSENT CALENDAR GENERALLY REQUIRE LITTLE OR NO COUNCIL DELIBERATION AND MAY BE APPROVED WITH A SINGLE MOTION. A CITY COUNCIL MEMBER MAY REQUEST AN ITEM(S) BE REMOVED FROM THE CONSENT CALENDAR FOR FURTHER DISCUSSION. ALL ORDINANCES APPROVED BY CONSENT SHALL BE READ INTO THE RECORD BY TITLE.

There are no items scheduled for this portion of the agenda.

PUBLIC HEARING – PLANNING COMMISSION REFERRALS

PUBLIC HEARING FORMAT:

[ul]

[li]Presentation by the Petitioner (estimated at 15 minutes). Petitioner to state name and residence address/location.[/li]

[li]Presentation by the Opposition. Same guidelines as above.[/li]

[li]Public Comment by individuals (not to exceed 3 minutes). Individuals to state name and residence address/location.[/li]

[li]City staff to provide a response.[/li]

[/ul]

There are no items scheduled for this portion of the agenda.

REPORTS

9. City Council

10. Reports

a. Agenda Review: (Franklin)

1. City Council agenda for May 1, 2012.
2. City Council agenda for May 15, 2012.

11. Staff Reports

- a. City Attorney's Update/Report. (Lettunich)
 - b. Manager's Report: Ongoing Projects. (Roberts)
-

OLD BUSINESS

12. Minutes (Franklin)

- a. Regular Meeting 2011-05, March 6, 2012.
- b. Regular Meeting 2012-06, March 20, 2012.

This item was postponed from the April 3, 2012 meeting.

ADJOURNMENT

BY: JULIE FRANKLIN, CMC
CITY CLERK

AGENDA ITEM # 1

CITY COUNCIL COMMUNICATION FORM

FROM: Stephanie Martin, Early Childhood Council Supervisor, 870-5270

THROUGH: Valerie Dietrich, Staff Assistant, City Clerk's Office (Ext. 225)

DATE: April 17, 2012

ITEM: A proclamation recognizing April 2012 as The Month of the Young Child

NEXT STEP: To support the proclamation recognizing April 2012 as The Month of the Young Child

DIRECTION
 INFORMATION
 ORDINANCE
 MOTION
 PROCLAMATION

I. REQUEST OR ISSUE:

A proclamation recognizing April 2012 as The Month of the Young Child.

II. RECOMMENDED ACTION:

Recognize the proclamation declaring April 2012 as the Month of the Young Child in the City of Steamboat Springs.

III. FISCAL IMPACTS:

None

IV. BACKGROUND INFORMATION:

The City of Steamboat Springs has supported this proclamation since 1999.

V. LEGAL ISSUES:

None

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VII. SUMMARY AND ALTERNATIVES:

N/A

LIST OF ATTACHMENTS

1. Month of the Young Child Proclamation
2. Link to a 31 second video on Smart Start Education in the US:
http://www.youtube.com/watch?v=mmaE2_jgg6k&feature=youtu.be

***A PROCLAMATION RECOGNIZING APRIL 2012 AS THE MONTH OF THE YOUNG CHILD IN
STEAMBOAT SPRINGS, COLORADO***

WHEREAS, children are our most precious resources and our hope for the future; and

WHEREAS, children are dependent upon caring and nurturing adults to help them grow and develop in positive directions; and

WHEREAS, by calling attention to the need for quality early childhood care and education for all young children and families, these early childhood teachers hope to improve the quality and availability of such services; and

WHEREAS, the work of these early childhood teachers is an intricate facet of our working community; and

WHEREAS, quality early childhood care and education services can provide the basis for a good beginning for children's sound growth and development.

NOW, THEREFORE, BE IT PROCLAIMED, by the City Council of the City of Steamboat Springs, Colorado, that the month of April, 2012 is hereby declared "***THE MONTH OF THE YOUNG CHILD IN STEAMBOAT SPRINGS, ROUTT COUNTY***".

ADOPTED THIS 17th day of APRIL, 2012.

Attest:

Julie Franklin, CMC
City Clerk

Bart Kounovsky, President
Steamboat Springs City Council

AGENDA ITEM # 2

RECEIVED
APR 10 2012

APPLICATION TO SERVE ON THE Accommodations Tax

DEADLINE TO SUBMIT APPLICATION TO CITY CLERK:

April 13, 2012

Please type or print with black ink. If you have questions or need more information, contact the City Clerk's Office at 879-2060. Return completed application to City Clerk's Office, City Hall, 137 10th Street, Post Office Box 775088, Steamboat Springs, CO 80477 or email to jfranklin@steamboatsprings.net.

NAME: Tom Ptach _____

RESIDENCE ADDRESS: 120 N. Steamboat Blvd, SBS, CO 80477 _____

MAILING ADDRESS: PO Box 773315, SBS, CO 80477 _____

HOME PHONE: 879-9760 WORK PHONE: 846-6964 _____

CELL PHONE: 846-6964 _____ FAX NUMBER: 870-2803 _____

ARE YOU 18 YEARS OF AGE OR OLDER: Yes _____ No

ARE YOU A RESIDENT OF THE CITY OF STEAMBOAT SPRINGS?
 Yes _____ No

IF YES, HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY? 20 yrs _____

ARE YOU A REGISTERED ELECTOR? Yes _____ No

DO YOU RESIDE WITHIN [INSERT DISTRICT, CITY, RE-2 School District,
ROUTT COUNTY OR WHATEVER AREA IS RELEVANT: CITY

CURRENT OCCUPATION/EMPLOYER:

- Finance Director, LunarG, Inc.
- Realtor, Colorado Group Realty

PREVIOUS WORK EXPERIENCE (PLEASE FEEL FREE TO ATTACH
ADDITIONAL PAGES:

- Owner & President, Pilot Office Supply, Inc.
- VP Operations & CFO, Premier Resorts International (Steamboat Resorts)
- Director of Administration, United Ski Industries Association
- Treasurer, Vail Associates, Inc. (Vail Resorts)
- CPA, Deloitte, Haskins & Sells

APPLICABLE COMMUNITY ACTIVITIES/VOLUNTEER WORK:

- Steamboat Springs Education Fund Board, 1999-2009, President 2007 & 2008
- USSA Alpine Ski Race Official, 1993-Current
- Main Street Steamboat Springs Board of Directors, 2000-2006, Founding Member and President
- Steamboat Springs Chamber Resort Association Board of Directors, 2002-2007, Treasurer 2005
- Ski Town USA Rotary Club, 1998-Current, President FY 2009
- Steamboat Springs Golf Committee, 2006-Current
- Steamboat Springs Board of Adjustments, 1993-1997
- Town of Avon City Council, 1989-1991

EDUCATIONAL BACKGROUND:

- University of Utah, BS 1981
- University of Denver, partial completion of work Master of Taxation
- CPA Continuing Professional Education
- Realtor Continuing Education

SPECIAL QUALIFICATIONS:

I have a thorough understanding of public processes and the art of gathering consensus. Through my time on the Golf Committee, I have developed an in-depth understanding of the lodging tax, its intended uses, and potential community needs that it may be burdened with. From my experience in the tourism industry, I have a dynamic knowledge base of the inter-reliance between tourism, the amenities our community offers guests as well as residents, and the overall economic forces governing our economy.

WHY DO YOU WANT TO SERVE?

I hope that my experience will be valuable to this committee when thoroughly evaluating all available alternatives that will lead us to making educated and enlightened recommendations to the City Council that will enhance our community for residents and guests alike. One thing that I hope to bring to the committee is the perspective to understand the great recreational assets we already have and be sure we properly and adequately plan for their preservation.

BRIEFLY, WHAT DO YOU BELIEVE ARE THE THREE MOST IMPORTANT ISSUES FACING THE STEAMBOAT SPRINGS COMMUNITY AT THIS TIME AND HOW DO YOU BELIEVE THIS BOARD CAN PLAY A ROLE IN ADDRESSING EACH ISSUE?

1. Preservation of existing recreational amenities
2. Development of new SELF-SUSTAINING recreational amenities
3. Foresight in recreational planning

I believe through thoughtful discussion and community input, this board can develop a plan for utilization of the Lodging Tax that will sustain the recreational appetite of the Steamboat Springs community for the next 10 years or more.

PLEASE SPECIFY ANY ACTIVITIES THAT MIGHT CREATE A CONFLICT OF INTEREST IF YOU SHOULD BE APPOINTED TO THIS BOARD.

None.

OTHER COMMENTS:

None.



Signature

April 10, 2012 _____

Date

RECEIVED

APR - 9 2012

City of Steamboat Springs

APPLICATION FOR BOARDS/COMMITTEES/COMMISSIONS

Please type or print with black ink. If you have questions or need more information, contact Julie Franklin, City Clerk at 871-8248. Return completed application to City Clerk's Office, City Hall, 137 10th Street, Post Office Box 775088, Steamboat Springs, CO 80477.

BOARD/COMMISSION APPLYING FOR: 17th Lodging tax allocation committee

NAME: Kenneth Solomon

RESIDENCE ADDRESS: 1224 RidgeView Dr

MAILING ADDRESS: PO Box 771259, 80477

HOME PHONE: 846-1912 WORK PHONE: _____

FAX: _____ E-MAIL ADDRESS: _____

HOW LONG HAVE YOU BEEN A RESIDENT OF STEAMBOAT SPRINGS? 4 1/2 yrs

CURRENT OCCUPATION/EMPLOYER: Semi Retired

PREVIOUS WORK EXPERIENCE: general contractor

APPLICABLE COMMUNITY ACTIVITIES/VOLUNTEER WORK:

2004 to 2011 Tax Policy Advisory Board
Routt Co. Board of adjustment
Timbers Water & Sanitation Board of Directors
14th Judicial Performance Commission

SPECIAL QUALIFICATIONS APPLICABLE TO THE BOARD/COMMISSION:

*BS Business Finance, understanding of City
tax issues, understanding of the history
of the 1% Lodging tax*

**WHY DO YOU WANT TO SERVE ON THE 1% Lodging tax allocation committee
(Board or commission applying for)**

as a community service


WHAT, IN YOUR OPINION, ARE THE THREE MOST PRESSING ISSUES FACING THE CITY OF STEAMBOAT SPRINGS RELATIVE TO THE BOARD/COMMISSION FOR WHICH YOU ARE APPLYING?

1. Define uses that match the community's intent for this tax.
2. Define uses that match the creating resolution's intent for this tax.
3. Identify uses that will eventually stand alone without continued support from the tax or maintenance costs from the City Budget

OTHER COMMENTS:

Please attach any documentation that would enhance your application.

**All applications must be turned into City Hall, 137 10th Street,
Attn: City Clerk's Office**



Signature

4/9/12

Date

Julie Franklin

From: Dr Jesse Whitehead, Jr. (Psyed101@msn.com) [psyed101@msn.com]

Sent: Thursday, April 12, 2012 9:12 AM

To: Julie Franklin

Subject: Haymaker Referendum debt retirement

Hello Julie,

I'd like to volunteer to serve on the committee that is going to be formed to look at the ramifications of the retirement of the Haymaker debt. I'm at a technological disadvantage staying for a few weeks with my sister in Clearwater Florida so I am unable to get the formal application to you.

I am a retired superintendent of schools and school business administrator. Among other positions I served as the chief fiscal officer of the second largest school district in the State of New Jersey. During my career either as an official for the New Jersey State Department of Education or as as superinetendent of schools I have been involved with numerous public referenda during my career.

I am a six year full time resident of Steamboat Springs and have previously served on the TPAB.

My address is:

3360 Columbine Drive Unit 308, 80487

And P.O. Box 883279, 80488

Cell is 732-236-5898

email is miklussteamboat@comcast.net

I'll be back in town on May 1st and would be happy to complete the paper application.

Thanks & take care,

Ed Miklus

AGENDA ITEM # 3

CITY COUNCIL COMMUNICATION FORM

FROM: Kim Weber, Finance Director (Ext. 250)

THROUGH: Jon Roberts, City Manager (Ext. 218)
Deb Hinsvark, Deputy City Manager (Ext. 240)

DATE: April 17, 2012

ITEM: Tax Policy Advisory Board recommendation follow-up

NEXT STEP: Direction from Council if additional follow-up is needed

DIRECTION
 INFORMATION
 ORDINANCE
 MOTION
 RESOLUTION

I. REQUEST OR ISSUE:

Staff has prepared a matrix and a Power Point presentation to address the Tax Policy Advisory Boards recommendations.

II. RECOMMENDED ACTION:

Direct staff if additional follow-up is needed.

III. FISCAL IMPACTS:

None noted.

IV. BACKGROUND INFORMATION:

City Council appointed a Tax Policy Advisory Board in 2004 and another one in 2011. The

first Board presented their report in February 2005 and the second Board presented theirs in January of 2012. Staff has reviewed the recommendations and prepared a response for each from both reports. Numbering on the Power Point presentation references the number on the detailed matrix provided.

V. LEGAL ISSUES:

None.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

None.

VII. SUMMARY AND ALTERNATIVES:

Council may direct staff to draft ordinances and or policies to address some or all of the TPAB's recommendations or Council could take no action.

LIST OF ATTACHMENTS

- Attachment 1 -** Tax Policy Advisory Board 2005 & 2012 Recommendations-Response (Detailed Matrix)
- Attachment 2 -** Tax Policy Advisory Board Recommendations (Power Point)

Attachment 1

TAX POLICY ADVISORY BOARD 2005 & 2012 RECOMMENDATIONS-RESPONSE

Ref #	Policy vs. Financial	Year	Recommendation	Response
1	Policy	2005	The Tax Policy Advisory Board does not recommend any change, a this time, to the City's tax structure.	No change at this time.
2	Policy	2005	The City Council should develop a policy setting the criteria for approval and control of new authorities, districts, and other government-type entities (considering that State statutes seem to encourage the proliferation of such entities). This policy should be designed to minimize the number of government entities and bureaucracies, duplication of administrative costs, loss of control by elected officials, restriction of future tax options, designation of public revenue streams for private purposes and loss of oversight by electors of the community. (The Local Marketing District and Urban Renewal Authority are recent examples.)	State statute actually controls the creation of a district or authority based on type. The City Council has the ability to decide the level of control it wishes take in each case. Each case is very different and has a different purpose. It is recommended that no changes occur at this time.
3	Policy	2005	The City should establish policy and procedures to ensure that community capital needs and community support funding requirements are submitted to the City in a timely manner-such as 90 days prior to the initial Council Budget meeting and 90 days prior to the mid-year budget review. These procedures would allow for effective City staff review prior to preparation and consideration of the budget or budget updates. The procedures should require basic information about the request, estimated initial and future costs, suggested revenue sources, the community to be served by the expenditures, etc. City Council should consider adoption of these requirements by ordinance.	Since 2005 it has been communicated more effectively that these requests need to be submitted during the regular budget process. There are still requests that are taken to City Council outside of the budget process and it has been the discretion of City Council how these requests are handled.
4	Financial & Policy	2005	The City should continue the policy of maintaining an operating reserve representing a set amount or percentage of operations. For example a set percentage (15%) of total revenues or expenses, or alternatively several months (three) of operating expenses. This reserve provides protection from unexpected fluctuations in revenues, expenses, and capital requirements. It should also encourage a realistic budget of future revenues.	City Council adopted Financial Policies in 2009 that included a reserve policy of 20% of prior year expenditures.
5	Policy	2005	The City should establish a policy that requires that any ballot issue referred by City Council that has significant financial/tax implications be submitted to City Council for first reading at least 180 days prior to the election. The purpose of this important policy is to provide adequate time for staff and Council review and appropriate public input. City Council should consider adoption of this requirement by ordinance. That the City Council establish an ordinance to require that any ballot issue to be referred by City Council be submitted to City Council for first reading at least 160 days prior to the election, and that the ballot language be presented to City Council for second reading no later than 90 days before the election (or as required by state law).	Staff recommends against this because it restricts the flexibility of City Council and each situation is different. There may be times when it may not be appropriate to prepare ballot language 5 months prior to the election.
6	Financial & Policy	2005	The City should establish a hierarchy for consideration of future tax increases should the need arise. The fund source priority recommended by the TPAB differs depending on whether the funds are needed for operations or for capital items. If the shortfall is for ongoing operations TPAB recommends in order of priority: 1. Re-prioritize and reduce all capital and expense budgets. 2. Increase Accommodations tax. 3. Add up to .6% to sales tax. 4. Implement sales tax on selected services. If the need is for capital items TPAB recommends in order of priority: 1. Grants. 2. Contributions from user/affected groups. 3. Debt financing. 4. Dedicated Property tax in conjunction with debt financing.	We recommend against establishing this short fall plan in a policy statement. Each circumstance needs to be evaluated on a case-by-case basis. The prioritized list is appreciated and can be used to evaluate each situation. Additional Accommodations tax or sales tax would need to have voter approval per state law.
7	Financial & Policy	2005	The TPAB further recommends that, generally, whenever a new source of revenue is required or when a change to the City tax structure or tax districts is proposed, approval be obtained by citywide vote, or of the largest segment of City voters who are potentially affected by the proposed change.	This is required by state law. (TABOR)
8	Policy	2005	The City should encourage the consolidation of government entities and services. Consolidation should reduce costs and/or bureaucratic contention.	This has been considered for the Fire District, Routt County Building Department, and Water Districts and will be considered where this makes sense.
9	Financial & Policy	2005	The City should continue to encourage the creation of public-private partnerships, and innovative approaches, to address priority capital projects and services. The City's role should be to provide initial funding, not to support ongoing operations. These partnerships may provide for successful project completion that could not otherwise be funded without new or increased taxes. The City should discourage private groups from presenting funding approaches that would designate tax revenues or public income streams for the benefit of private interest/projects.	Public/private partnerships are key to new development, however the City feels it is important to maintain City's assets, therefore any capital projects that are City owned the City should play a role in maintaining it or ensuring that it is maintained. Staff agrees that general tax revenue should not be earmarked. The idea that we would not designate any tax revenue, however is contrary to TIF financing which can be very instrumental in creating public infrastructure.
10	Policy	2005	The City Council should maintain effective working relationships with Routt County, and with regional and Colorado State government agencies so that consolidation of appropriate functions (such as fire fighting districts), sharing of tax revenues (roads, regional airports, etc.) and joint approaches to problems (second home owners, impacts of Gallagher, etc.) can be effectively implemented.	Staff agrees.

Ref #	Policy vs. Financial	Year	Recommendation	Response
11	Policy	2005	The City should establish a policy that states and describes the governmental and community role that is embraced by City Council. A hierarchy of needs should be established, which recognizes the following: Primary -That the City provides high level of generally recognized governmental services (This includes basic services such as police, fire, roads, utilities, etc.) Secondary -That the City has expanded upon traditional "parks and recreation" services to acquire and protect open space, and to provide an alpine ski area, Nordic ski areas, rodeo grounds, a golf course, a tennis center, baseball and soccer fields for this community and visitors, and other amenities. Tertiary -That the City provides funding and sometimes staff support to community organizations, in support of community values such as the arts, the performing arts, the tourism business, the airline support program, urban renewal, historic preservation, and others. In addition to recognizing such a hierarchy, the City Council should acknowledge that on issues related to the tertiary level of activities, there could easily be community perception of conflicts of interest. On such issues, the Council members, or City staff, should take particular care to disclose, discuss and step down from apparent or perceived conflicts.	City Council currently holds an annual workshop to establish their goals. Generally as staff we look at the categories the same as TPAB has labeled, however City Council hasn't had to adopt an official categorization. They have been able to fund all of them. However, in the future this may not be the case and a hierarchy of needs may need to be established by City Council.
12	Financial & Policy	2005	The City should establish policies to guide the requirements for and levels of usage fees for amenities that serve limited or specific community interests.	Staff is bringing a fee structure to be adopted by City Council via resolution by June. This will be for all fees that are not set by ordinance. The fee structure will be included in budget process going forward.
	Policy	2005	The City should formalize the criteria for those services or amenities that require identification as Enterprises. For example, the golf course is treated as an enterprise and the ice rink is not.	According to the GASB (Governmental Accounting Standards Board) an enterprise fund is defined as: " An enterprise fund must be used to report activities described as business-type activities:
13	Policy	2012	The City operates a number of enterprise funds such as Howelsen Ski Hill, Tennis Fund, Ice Arena and Employee Housing Fund. The aforementioned funds routinely operate at a deficit. It is recommended that the city review the operation of these funds with the prime objective of making them self-sufficient, to minimize the need to use taxpayer supplemental dollars.	a. The activity is financed with debt that is to be repaid solely with the net revenues and charges of the activity, or b. Laws and regulations require that costs be recovered by revenues of the activity, or c. The pricing policies of the activity are designed to fully recover all costs." To meet GASB requirements, we must truly expect these funds to be or become self-funding. For funds not really expected to self-fund, we should reclassify them as general funds.
14	Financial	2005	Continue City support for effective management of grant requests and develop procedures for fully assessing life-cycle maintenance and replacement costs prior to applying for or accepting capital grants.	City Management Team is taking on a greater role in determining which capital projects are budgeted and looking at the on-going operational costs. Continued effort on this is in place.
15		2005	The City should develop a specific set of policies and procedures for addressing the requests that it receives from special interest groups. The City also needs a specific oversight policy for financial management of the funds that it provides for private entities.	The Deputy City Manager is working on policies for community support committees that she will bring to City Council for approval.
16	Financial & Policy	2005	The City should establish policies and procedures to assess and prioritize the annual Community Support budget within the context of all City budget needs. Policies and procedures should include a formal review process that includes and evaluation of each organization's fiscal and programmatic health. Coordination among all local funding entities (Routt County, Routt County United Way and the Yampa Valley Community Foundation) should be encouraged.	See 15.
17	Financial & Policy	2005	The City should establish a policy for acceptable City debt levels including multi-year leases. This policy will provide consistent guidance for consideration of the need for ballot issues and funding sources.	This is partially addressed in the financial policies that were adopted in 2009. There are parts of this document that need to be revamped and at that time we will address all debt policies.
18	Financial	2005	The City Council and staff should establish a simplified general fund financial display that clearly displays major categories of ongoing operating revenues and expenditures differentiates them from capital expenditures, and clearly displays general fund debt levels and restricted and unrestricted reserves. This format should aid significantly in explaining to and obtaining support from citizens should additional revenues be required.	We will continue to do financial updates to City Council. Finance staff is also working on a regular update similar to the Sales Tax report, but including other revenues and expenditures. In 2011 Finance began sending weekly updated financial information to City Council. This information will be easily accessible to the public with the implementation of the City's new web-site in the next few months. The most comprehensive document to gather this information is in our CAFR (Comprehensive Annual Financial Report).
19	Financial & Policy	2005	City Council should establish an "early warning system," a process to identify and act upon negative trends in all significant sources of revenue. For example, if the sales tax numbers were to drop, as against the previous year, for three months in a row, the City might automatically set a "sales tax discussion" item for the next available agenda, to take a hard look at the reasons for the drop in revenue, and to identify any steps that need to be taken by the City.	We have committed to regular financial updates to City Council. Staff recommends that the communication of any upward or downward trends be the responsibility of the Finance Director.

Ref #	Policy vs. Financial	Year	Recommendation	Response
	Financial	2005	The City Council should continue to improve its measurement of City government productivity in a format that is easy to understand and track (for instance: benchmarking with similar communities, limiting overall operating expense growth to growth in population plus visitors plus CPI minus regional or national productivity improvements).	City Finance staff will work with different Colorado governments to establish relevant benchmarks that will be incorporated in on-going financial updates.
20	Financial	2012	That the City of Steamboat Springs develop and implement an evaluation schema with specific metrics and benchmarks to objectively judge their efforts meeting their obligations including governmental efficiency and effectiveness to the citizens of the City of Steamboat Springs. Examples would include but not be limited to per capita comparative statistics with like communities such as operating expenses, tax burden, number of police and fire personnel, full time equivalent staff (FTE), contracted services, etc. Other metrics could include salary/benefits schedule, retirement packages and services provided to the citizens' vis-a-vis other like cities. Goal setting should be more formal and structured with specific assessment strategies for the completion or non-completion of those goals. All such evaluative/assessment results should be made known to the public.	
21	Financial	2005	TPAB recommends that the City and County periodically review and reestablish guidelines as necessary to fairly estimate material costs commensurate with the scale of permitted construction projects. Periodic update of guidelines can materially affect building use tax and excise tax revenues.	Building Use Tax reconciliation process has helped alleviate some of this issue. Use tax is reconciled at the end of the project with actual costs. Excise Tax is still based on estimate. City Finance Director will continue to work with Building Department to assure estimate is fair.
22	Financial	2005	It was the consensus of the Tax Policy Advisory Board that continuing the free local bus service is a significant benefit to the community. It is currently funded mostly from City general funds (sales tax revenues); other sources of funding may be addressed at a later date.	It appears that TPAB is suggesting another source of dedicated funding is secured for local bus service. This source of funding would need to be identified.
23	Financial	2012	That the City of Steamboat Springs develop and implement a comprehensive multiyear financial plan, which is reviewed annually, for the utilization of unanticipated revenue. Such plan should be made known to the public.	Operationally this is difficult. We can't use unanticipated revenues to pay for operations costs. Unanticipated revenues should only be used for on-time expenditures not on-going operations. The City does currently have a multiyear plan for capital expenditures.
24	Policy	2012	That the auditor of the Comprehensive Annual Financial Report of the City of Steamboat Springs make a presentation to City Council in a regularly scheduled public meeting after the audit is complete.	Staff agrees.
25	Policy	2012	That the City Council establish an unbiased and transparent process for bringing citizen led issues to public ballot via City Council ordinance. Council should develop a procedure to insure issues are evaluated in a non-prejudicial fashion.	City Council evaluates these requests based on the information provided.
26	Policy	2012	Before agreeing to place a dedicated tax question on the ballot, that the City Council require proponents of new dedicated taxes to demonstrate, at a minimum, that: 1. The tax will fund a service, program or facility that is clearly within the scope of City functions provided for in the City Charter; 2. It addresses a need not adequately accommodated by existing City services, programs or facilities; 3. It would not duplicate, compete with or harm any existing City service, program or facility; and 4. It addresses a goal that can be accomplished within a term of no more than 5 years. 5. The goals to be accomplished by the imposition of such tax be measurable and evaluative, and over the duration of the dedicated tax, progress toward its goals be delineated in the City's financial report (CAFR).	Any tax that belongs to the City of Steamboat Springs will be reported in the CAFR. The CAFR is a factual document and cannot report opinions regarding reaching goals.
27	Financial & Policy	2012	That the City of Steamboat Springs expand the quality of its infrastructure and amenities in such a fashion as to attract tax payers who will contribute in a sustainable and stable manner.	Staff agrees.
28	Financial & Policy	2012	The TPAB concludes that in a revenue-neutral exchange of property tax for sales tax, the revenue from visitors and non-resident locals is too significant to be lost, therefore the Tax Policy Advisory Board does not recommend any exchange of a city sales tax for a property tax. (Note: In the specific case of replacing the sales tax on groceries with a property tax, the Board was evenly split.) The City Council should conduct a public meeting to address the recommendations of the 2011 and the 2005 Tax Policy Advisory Board reports.	Public meeting April 17, 2012

TAX POLICY ADVISORY BOARD RECOMMENDATIONS

STAFF RESPONSES TO 2005 & 2011 RECOMMENDATIONS

IMPLEMENTED RECOMMENDATIONS

These are the recommendations from TPAB that have been fully implemented.

- (#4) City Council adopted financial policies in 2009 that address required reserve levels and acceptable debt levels. These will be reviewed and revamped as necessary.
- (#21) The City implemented Building Use tax reconciliations and review estimates to ensure Building Use tax estimate is fair.
- (#14) Management team is taking a greater role in determining which capital grants and projects should be applied for and completed while taking into consideration the on-going operational costs.
- (#2) State law controls the creation of districts and authorities based on type.
- (#7) State law requires new taxes be voter approved.
- (#3) Almost all community support requests are now addressed during the City's budget timeline.
- (#8) We consider consolidation of our efforts with other governments as a strategic effort to reduce costs.

IMPLEMENTATION OF RECOMMENDATIONS - IN PROGRESS

Here is a list of TPAB recommendations that staff is in the process of implementing.

- (#12) Staff will be bringing a fee structure for City Council to adopt specifying fees for amenities and services.
- (#15 & 16) The Deputy City Manager is working on policies for community support committees that she will bring to City Council for approval.
- (#18, 19, & 20) Finance staff will continue to do financial updates during public meetings for City Council. Staff is working on a publication that will include relevant benchmarks from other communities.
- (#24) The City's auditor will do a presentation to City Council after the audit is completed.
- (#17) Financial policies will be reviewed and updated to more fully include maximum debt level policies. Some are currently addressed in the policies, but not all.

RECOMMENDATIONS CONTINUOUSLY IMPLEMENTED

(#10) The City Council should maintain effective working relationships with Routt County, and with regional and Colorado State government agencies so that consolidation of appropriate functions (such as fire fighting districts), sharing of tax revenues (roads, regional airports, etc.) and joint approaches to problems (second home owners, impacts of Gallagher, etc.) can be effectively implemented.

- Staff agrees.

(#27) TPAB recommends that the City of Steamboat Springs expand the quality of its infrastructure and amenities in such a fashion as to attract tax payers who will contribute in a sustainable and stable manner.

- Staff agrees.

RECOMMENDATIONS NEEDING FURTHER DISCUSSION

(#13) TPAB recommended evaluating our Enterprise Funds. Here is the definition from GASB on what an Enterprise Fund is:

" An enterprise fund must be used to report activities described as business-type activities:

- a. The activity is financed with debt that is to be repaid solely with the net revenues and charges of the activity, or
- b. Laws and regulations require that costs be recovered by revenues of the activity, or
- c. The pricing policies of the activity are designed to fully recover all costs."

- To meet GASB requirements, we must truly expect these funds to be or become self-funding.
- For funds that are not really expected to self-fund, we should reclassify them as General Funds.
- Need to evaluate Howelsen Hill Ski Area Fund, Rodeo Fund, and Tennis Center Fund.

(#11) TPAB recommends that the City establish a policy embraced by City Council that recognizes the hierarchy of needs. TPAB felt these should be categorized as primary, secondary, and tertiary.

- Generally staff has looked at these categories similarly to what the TPAB suggests while preparing budgets.
- Council has been able to fund all of the categories in the past, therefore hasn't needed to officially categorize city services in this fashion.
- There may be a need for City Council to officially categorize the hierarchy of City services in the future.

(#23) TPAB recommends that the City develop and implement a comprehensive multiyear financial plan, which is reviewed annually for the utilization of unanticipated revenue.

- Operationally this is difficult. We can't use unanticipated revenues to pay for operation costs.
- Unanticipated revenues should only be used for one-time expenditures not on-going operations.
- We have a multiyear plan for capital.
- On the other hand, we can and do plan for future operational expenses that we are aware of. We currently are factoring in our need to pay Iron Horse debt starting in 2013 and we have identified needed general fund transfers to support our CIP plans for the next 6 years.

(#5) TPAB recommends an ordinance be put in place that 1st reading of ballot issue be 5 months in advance of the election and 2nd reading be 3 months in advance.

- Staff recommends against this because each situation is different and we currently follow state law that requires the ballot language be certified 60 days prior to election and the 1st and 2nd reading must be held prior to this time frame.

(#6) TPAB recommends that the City should establish a hierarchy for consideration of future tax increases should the need arise. The fund source priority recommended by the TPAB differs depending on whether the funds are needed for operations or for capital items. If the shortfall is for ongoing operations TPAB recommends in order of priority:

1. Re-prioritize and reduce all capital and expense budgets.
2. Increase Accommodations tax.
- 3 Add up to .6% to sales tax.
4. Implement sales tax on selected services.

If the need is for capital items TPAB recommends in order of priority:

1. Grants.
2. Contributions from user/affected groups.
3. Debt financing.
4. Dedicated Property tax in conjunction with debt financing.

- Staff recommends against establishing this shortfall plan in a policy statement.
- The prioritized list is appreciated and can be used to evaluate each situation.
- Additional taxes would need to have voter approval.

(#9) TPAB recommended that the City should continue to encourage the creation of public-private partnerships, and innovative approaches, to address priority capital projects and services. The City's role should be to provide initial funding, not to support ongoing operations. These partnerships may provide for successful project completion that could not otherwise be funded without new or increased taxes. The City should discourage private groups from presenting funding approaches that would designate tax revenues or public income streams for the benefit of private interest/projects.

- Staff believes public/private partnerships are key to new development, however the City feels it is important to maintain City's assets, therefore any capital projects that are City owned the City should play a role in maintaining it or ensuring that it is maintained.
- Staff agrees with TPAB that general tax revenue should not be earmarked.
- The idea that we would not designate any tax revenue, however is contrary to TIF financing which can be very instrumental creating public infrastructure.

(#22) It was the consensus of the Tax Policy Advisory Board that continuing the free local bus service is a significant benefit to the community. It is currently funded mostly from City general funds (sales tax revenues); other sources of funding may be addressed at a later date.

- It appears that TPAB is suggesting another source of dedicated funding is secured for local bus services.
- This source of funding would need to be identified.

(#25) TPAB also recommends that the City Council establish an unbiased and transparent process for bringing citizen led issues to public ballot via City Council ordinance. Council should develop a procedure to insure issues are evaluated in a non-prejudicial fashion.

- Council currently evaluates these requests based on the information provided.

(#26) TPAB recommends before agreeing to place a dedicated tax question on the ballot, that the City Council require proponents of new dedicated taxes to demonstrate, at a minimum, that:

1. The tax will fund a service, program or facility that is clearly within the scope of City functions provided for in the City Charter;
2. It addresses a need not adequately accommodated by existing City services, programs or facilities;
3. It would not duplicate, compete with or harm any existing City service, program or facility; and
4. It addresses a goal that can be accomplished within a term of no more than 5 years.
5. The goals to be accomplished by the imposition of such tax be measurable and evaluative, and over the duration of the dedicated tax, progress toward its goals be delineated in the City's financial report (CAFR).

- 1-4 are policy decisions of City Council. Staff will respond to #5.
- Any tax that belongs to the City of Steamboat Springs will be reported in the CAFR. The CAFR is a factual document and cannot report opinions regarding reaching goals.

CONCLUSION

Staff agrees and has implemented or is in the process of implementing most of the recommendations.

City Council should determine how we proceed on some recommendations.

Staff has provided a worksheet with detailed responses on all recommendations.



AGENDA ITEM # 4

CITY COUNCIL COMMUNICATION FORM

FROM: Philo Shelton, Public Works Director 871-8204
THROUGH: Jon Roberts, City Manager 879-2060
DATE: April 17, 2012
ITEM: Direction on grant application for Yellow Line Bus Service
NEXT STEP: Apply to CDOT for JARC grant funding

DIRECTION
 INFORMATION
 ORDINANCE
 MOTION
 RESOLUTION

I. REQUEST OR ISSUE:

Direction to apply to CDOT for grant funding to support the operating costs for the Yellow Bus Route at 50% of operating costs. Additionally, to include operating cost for a five-year lease purchase of a new bus to support the Yellow Line service.

II. RECOMMENDED ACTION:

Authorize the City Manager and his staff to prepare a grant application to fund 50% of the total operating costs of the Yellow Line Bus Service including the five-year lease purchase of the new bus to support this route.

III. FISCAL IMPACTS:

Proposed operating expenditure per year	\$143,170
Proposed lease purchase of new hybrid bus per year	\$ 46,720
Total =	\$189,890

Proposed Grant Request 50% of operating costs	\$94,945
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Proposed Grant Match of 50% of operating costs \$94,945

IV. BACKGROUND INFORMATION:

The Yellow Line Bus Route is a neighborhood feeder route primarily for Old Town Steamboat Springs. It serves Colorado Mountain College (CMC), the senior home at 7th and Pine, Hillside Village Apartments and many day care centers located in Old Town.

Last year, staff explored financial partnerships to help off set the operating costs for the Yellow Line route. This route serves the affordable housing on Hill Side and day care centers that are not able to help with these costs. For 2012, CMC generously helped support the full costs of the student and staff utilization of the service at \$38,000. I have made a request to see if CMC can continue some level of support for the Yellow Line for the next two years of this grant cycle request for years 2013 and 2014. CMC is experience some budget challenges in completing the new campus building and has postponed the construction of the Bob Adams sidewalk connection onto 12th street until 2013. In the fall of 2011, staff solicited a bid for a private operator to run the Yellow Line service for 2012 where the bid included a new bus for this vendor did not want to operate the old Eldorado/National Escort FE and it came to \$306,816 for the year.

On January 2, 2012, one of the Eldorado/National Escort FE buses had an electrical fire and this bus was taken out of service for three months while staff worked to find parts to repair this bus. The Eldorado/National Escort FE buses are not heavy-duty transit buses like the Gilligs and at 11-years old they are functionally obsolete. Staff requested to CDOT if we could request funding for a lease purchase of a new bus for this expense would be eligible as an operating costs under this form of an agreement and CDOT said we could structure our grant this way. Given that the federal transportation bills are not likely to get long term sustainable funding until after the Presidential election, and just receiving a State of Good Repair grant for the main line buses, it is highly unlikely that the city could receive capital grant funding to help replace the Eldorado/National Escort FE buses in the foreseeable future. However, based on my experience CDOT does generally does not use all of the Job Access Reverse Commute (JARC) federal funding for the state and by using this lease purchase agreement to replace a bus is the best way to achieve our program goals.

The proposed budget is for a medium duty 20 passenger bus that is a diesel/electric hybrid with a sticker price of \$215,000 that is a third of the price of a heavy duty Gillig transit bus. The lease purchase estimate is over five years at 3.43% interest rate.

V. LEGAL ISSUES:

None.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

None.

VII. ALTERNATIVES:

1. City Council could choose to apply only for operating funding and continue to use the old Eldorado/National Escort FE buses having a grant request of \$71,585 and a match of \$71,585, however, the Eldorado/National Escort FE are at the end of their useful life.
2. City Council could choose to not apply for the grant and suspend the Yellow Line Bus Route.
3. City Council could fund a partial year of funding to cover the end of spring semester in 2013.

AGENDA ITEM # 5

CITY COUNCIL COMMUNICATION FORM

FROM: Parks and Recreation Commission, Jack Trautman, Chair
Chris Wilson, Director Parks, Open Space and Recreational
Services (Ext. 317)

THROUGH: Jon Roberts, City Manager (Ext. 228)

DATE: April 17, 2012

ITEM: A resolution adopting the Howelsen Hill Rodeo Facility
Schematic Design Plan

NEXT STEP: A motion to approve a resolution adopting the Howelsen Hill
Rodeo Facility Schematic Design Plan (attached)

DIRECTION
 INFORMATION
 ORDINANCE
 MOTION
 RESOLUTION

I. REQUEST OR ISSUE:

The Parks and Recreation Commission and Rodeo Board Sub-Committee members have worked with the consultant, Norris Design to produce the Howelsen Hill Rodeo Facility Schematic Design Plan (Plan). At their regularly scheduled meeting of April 11th the Commission made an advisory recommendation to City Council about the adoption of the Plan. Based on this advisory recommendation City Council may adopt this Plan via resolution.

II. RECOMMENDED ACTION:

City Council should review the Plan and the recommendation for adoption from the Parks and Recreation Commission. City Council should make a motion to adopt the Plan via Resolution.

III. FISCAL IMPACTS:

Proposed Expenditure: The adoption of the Plan will not have any direct expenditure at this time.

Funding Source: N/A

IV. BACKGROUND INFORMATION:

In 2010, Norris Design was hired, through a request for bid process, as the consultant to work with the City, Rodeo Board Sub-Committee and the community to prepare a Howelsen Hill Rodeo Schematic Design Plan. Work has progressed on the Plan with information collected during public meetings held in January and February; public review of the draft schematic design continued at the March 28, 2012 Parks and Recreation Commission Work Session to produce this final draft of the Plan.

Remember this is a schematic planning process only, do not get lost in the details which will come out during design development and ultimately within completed construction drawings. As we move into that process staff will be asking again for your help to make sure that the ultimate built project speaks to community needs and their detailed suggestions. Community review of this schematic plan has been highly valuable.

At their regularly scheduled meeting of April 11th the Commission made an advisory recommendation to City Council about the adoption of the Plan. Based on this advisory recommendation City Council may adopt this Plan via resolution.

As one can tell, this Plan builds on the historic background of this facility while setting the stage for a more sustainable complex for the future. A final draft of the Plan can be viewed at the following link:

http://www.steamboatsprings.net/sites/default/files/page/19/Schematic_design_plan_report_draft.pdf

V. LEGAL ISSUES:

This Plan requires adoption by resolution. When any of the recommended strategies for Plan implementation are initiated, they will need to proceed through the planning/development/budget review process.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

There are no known conflicts or environmental issues at this time.

VII. SUMMARY AND ALTERNATIVES:

The Parks and Recreation Commission, Rodeo Board Sub-Committee members and the community have worked with the consultant, Norris Design to produce the Howelsen Hill Rodeo Facility Schematic Design Plan.

A motion to support one of the following recommendations is requested of City Council:

1. A motion to adopt the Plan via resolution.
2. A motion to adopt the Plan via resolution with recommended changes.
3. Table the adoption to a date certain with direction.

LIST OF ATTACHMENTS

Howelsen Hill Rodeo Facility Schematic Design Plan



HOWELSEN HILL RODEO FACILITY

SCHEMATIC DESIGN PLAN

City of Steamboat Springs
April, 2012

Draft - April 11, 2012

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Thank you to our Advisory Committee:

Chris Wilson

Brent Romick

Brian Dellen

Ren Martyn

Ward Van Scoyk

Laura Sankey

Consultant Team:

Norris Design

Priefert Complex Designs

Vision Land Consultants

1 - Introduction

The purpose of the project was to develop a Schematic Design Plan for the City of Steamboat Springs' Howelsen Hill Rodeo Facility. The site is approximately 14-acres and located adjacent to the existing ice arena, ski area and baseball fields. The development of the Schematic Design Plan was the first step identified in the Howelsen Hill Master Plan implementation strategy which was approved by City Council in December 2009. The Schematic Design Plan is partially funded with a grant from Great Outdoors Colorado (GOCO).

The Master Plan included site inventory and analysis, public and stakeholder input, community profile and market demands, programming analysis, conceptual designs and implementation plan. The Schematic Design (SD) Plan will provide a more detailed design and cost estimate that guides the City, Rodeo Board and community in the creation of an improved rodeo event facility that meets several goals established during the kick-off meeting.

SD Plan Goals:

- Provides increased safety at the facility for animals, contestants and visitors
- Improves the primary arena and secondary arenas, pens and chutes
- Creates a centralized plaza, amphitheater, vendor and kids play area that is multi-purpose and attractive to a broad range of user groups
- Increases the amount and quality of seating
- Increases the number of parking spaces and provides RV hook ups
- Improves the drainage and utility design
- Improves vehicular and pedestrian circulation and access
- Creates an overall greater guest experience
- Improves City efficiency for operations and maintenance and makes the facility more sustainable

2 - Stakeholder Input

Stakeholders were involved and provided input throughout the SD Planning process. Open house meetings with groups of stakeholders were held on January 19th and February 28th, and a public work session with the Parks and Recreation Committee was held on March 28th. Many stakeholders attended the meetings, including the following:

- City Council
- Parks and Recreation Staff
- Planning Staff
- Public Works Staff
- Howelsen Ice Arena
- Howelsen Ski Area Staff
- Life Safety
- Rodeo Board
- Facility Users
- Winter Sports Club (SSWSC)
- Ski Touring
- Equine Community
- Chariot Racing
- Concessions and Vending
- Residents

In addition to the public open houses, the Advisory Committee, City Staff and consultant team had weekly conference calls to review the program and plans as they were developed. These conferences were essential to keeping on schedule and ensuring that any potential stakeholder ideas were discussed and reviewed with the group.

Kick-off Meeting

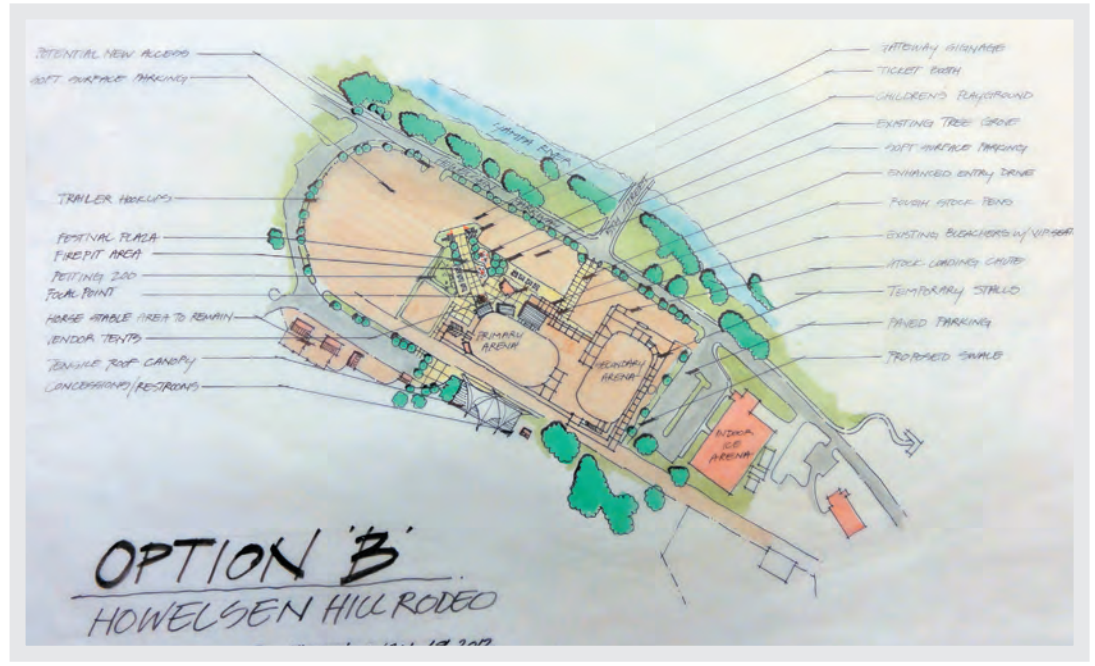
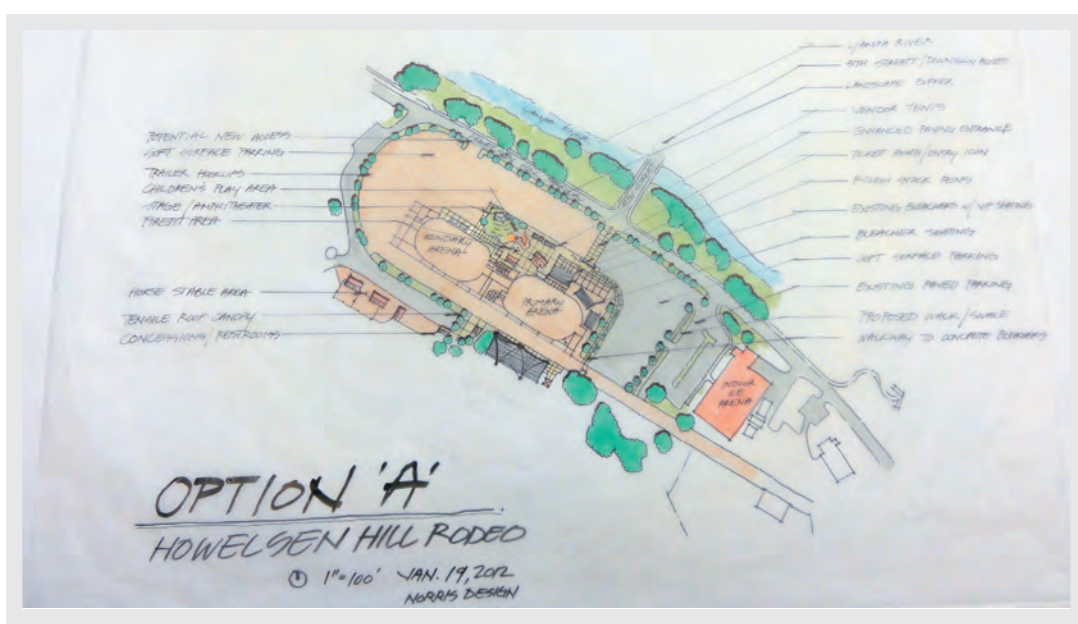
On January 18th and 19th, 2012 the consultant team held a kick-off meeting with City staff and the Advisory Committee for the project. The first day of the kick-off meeting included a site visit and design charrette. Two conceptual plans were developed at the design charrette. On January 19th, the consultant team presented the conceptual plans to the public at an open house held at the Community Center. The conceptual plan Option 'A' was similar to the plan included in the approved Master Plan, but provided a more detailed layout for livestock handling and rodeo functions. Option 'B' was developed to show an alternative from the Master Plan that accomplished the same goals but created some additional opportunities for the secondary arena.



The Options were presented to the community for feedback, and the team developed a “pros and cons” list for each of the options. The following table identifies the pros and cons for each of the conceptual plans:

Option ‘A’	
Pro	Con
Ease of phasing improvements	Distance to concrete bleachers
Centralized plaza and amenities and services to both arenas	Rough stock loading crosses sidewalk, truck will have to back in
Increased safety for animals, visitors and contestants	Return alley locations
Layout that contestants and visitors are used to – westerly direction and good flow for rodeo functions	Public crossing in between the two arenas if they do not follow the path to the concrete bleachers around the east side
Less conflict and more efficient equipment removal for Nordic and winter operations	Timed event congestion (if timed event pens were removed possibly better layout)
View corridors into both arenas from West Plaza	No ability to cover secondary arena in this location
Timed event central location	
Consolidated parking area for visitors and contestants, more parking area square footage (equivalent to 184 parking spaces)	
Overflow parking lot at ice arena, good connectivity	
Access / traffic flow works well for all user groups	
Plaza design with amphitheater, playground, vendor plaza	
Seating area provided for both arenas	
CMB/Announcer Booth can easily serve both arenas	
Secondary Arena can be sized to accommodate equestrian events	

Option ‘B’	
Pro	Con
Increased visitor safety – removal of conflicts to bleacher access, loading, pens, etc.	Significantly less parking - 184 vehicle spaces lost and no separation from guest parking and RV/Trailer and animal parking
Consolidated layout for arenas and pens	Not enough site area for two “primary” arenas
Secondary arena could be covered, more multi-purpose for equestrian events, potential for outdoor ice	Difficult to phase this plan
Drainage better on east side of the facility	Stripping chute location in front of bleachers, timed event entry difficult
No conflict getting to concrete bleachers	More bleachers required at northwest side decreases view corridors into arena
Better for labor staff and skiing with removal of conflicts for winter operations on the west side	No centralized location for CMB/Announcer stand
Animals are separated from people	
Festival Street / Plaza more separated from both arenas – more multi-use for non-rodeo and equestrian events	



The City, Advisory Committee and consultant team reviewed the conceptual plans, input from the stakeholders and pros and cons list to determine which option would best meet the SD Plan goals. Based on the feedback, the Option ‘A’ plan moved forward to the Draft Schematic Design Plan.

(Notes from the Public Open House are included in the Appendix.)

February 28th Open House

The City, Advisory Committee and consultant team developed a more detailed Draft SD Plan that was presented at two open house meetings on February 28th. Several topics were discussed at the meetings, including:

- Arena Design
 - o Increase primary arena size to fully maximize potential event capacity
 - o Add notes for overflow pen space and additional stalls
 - o Add man gates at West Plaza for access into arena for children's events
- Maintenance
 - o Identify an area for maintenance vehicles and operations within the arena footprint
 - o Add wash rack and relocate yard hydrants for maintenance
- Concrete Bleachers
 - o Include plaza west of the bleachers and improvements to existing restrooms
- Emergency Access
 - o Add gate at the east end of the arena with a dedicated ambulance parking space
- Nordic
 - o Discussion about long-term goals for event hosting, which would require an 80' start area (this can be accommodated in the parking area, 60' will be provided clear in the arena)
- Pedestrian Connectivity
 - o Show a sidewalk on both the outside and inside of the perimeter fence

The public comments received were very beneficial to the SD Plan development. The comments were integrated into the Final SD Plan for presentation to the Parks and Recreation Commission and City Council.

(Notes from the Public Open House are included in the Appendix.)

3 - Final Schematic Design Plan

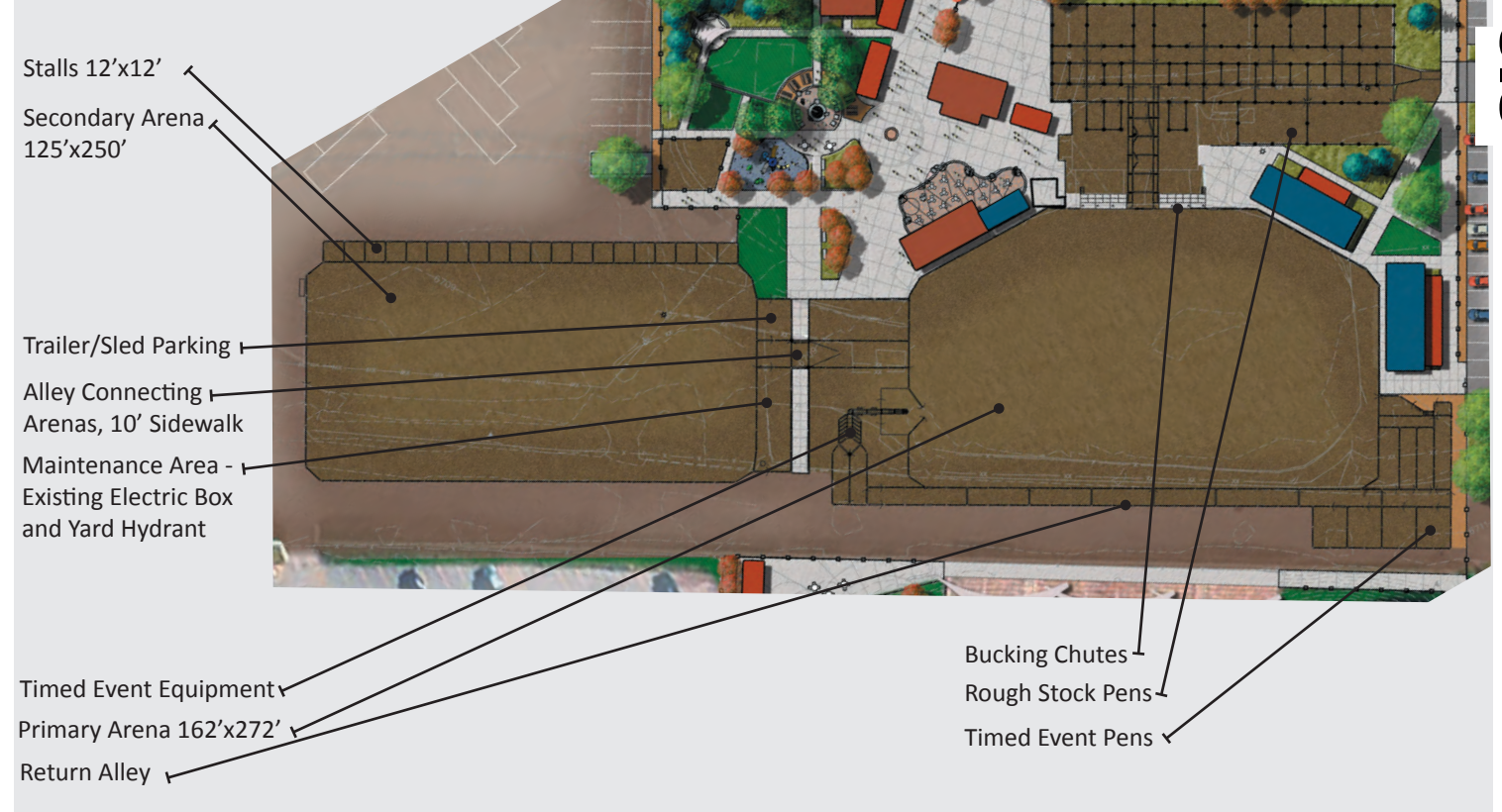
The Final SD Plan provides the City with a functional design that best meets all of the goals established at the beginning of the process. The plan addresses and meets the needs of the Steamboat Springs community, considers cost and value, and will provide the multi-functionality and improved performance of the facility. The following narrative describes some of the important design considerations:

Gateway Entry and Security

The redesign of the rough stock pens creates space for a "gateway" entry point into the rodeo facility. The gateway entry point is located at the terminus of 5th Street. The gateway entry is envisioned to include a vertical element that is visible from downtown Steamboat Springs and guides visitors to events in Howelsen Hill. As 5th Street enters the site it will be flanked with banner poles and landscaping, terminating at the gateway and ticket booth.

The gateway entry is intended to be the facility's main ticket booth. A goal of the SD Plan was to increase security and the proposed fencing and limited ticketed access helps to achieve this goal. For large events, additional ticket entry points can be accommodated, but for regular rodeo and weekly events the main ticket booth can be utilized. Fencing is shown on the plan around the perimeter of the plazas, arenas and seating areas. A concrete sidewalk is envisioned to be provided on the interior of the fence, with a crusher fines or gravel walk on the exterior of the fence. There are access gates to accommodate pedestrians and vehicles, including concessions and vendor loading into the plazas and livestock loading to the pens.

Figure 1- Arena Layout



Arenas and Rodeo Facilities

Safety, efficiency and maximizing space for event potential were key considerations in developing the arena, pen and chute design. Per the direction established in the Master Plan, the SD Plan includes a larger primary arena (162' x 272') that remains in its current location. A secondary arena (125' x 250') is included that is aligned on the track straight-away and centered on the primary arena. Twenty stalls (12' x 12') are located on the north side of the secondary arena. The track straight-away and curve on the west side of the facility also remain intact in the SD Plan.

The arenas are configured to allow for efficient maintenance during winter Nordic operations, as well as increase space available for plaza, event space and parking. In addition, there is space north of the secondary arena to allow for the arena to increase in size or include additional stalls in the future.

The rough stock pens are in the same general location as existing, but are consolidated and decreased in footprint size by approximately 2,000 square feet. The bucking chutes also remain in their existing location, but the area under the existing metal grandstand is re-configured to increase contestant and animal safety.

The timed event pens continue to be located on the southeast side of the arena. The timed event pens have also been consolidated and decreased in footprint size by approximately 8,600 square feet. There was some concern expressed by the Rodeo Board regarding this reduction in pen square footage for large events, like the Fourth of July, therefore an overflow timed event pen location has been identified on the plan. This overflow area would be located east of the concrete bleachers in the shade of existing Cottonwood trees.



Plazas

A primary goal of both the Master Plan and SD Plan was to create a community gathering place in Howelsen Hill Park. The new plazas at Howelsen Hill Rodeo Facility are designed to provide for community gathering year-round and accommodate a variety of events and group sizes. The overall visitor experience was another important consideration; therefore three plaza spaces have been created that provide amenities in different locations throughout the facility.

Upon entry at the main ticket booth, visitors to the facility can follow the interior sidewalk to the West or East plazas, and access the concrete bleachers. The West Plaza is located on the northwest side of the primary arena. West Plaza is the hub of activity for the arena, and includes a large plaza space, an event lawn with stage, restrooms accessible from inside or outside the facility, vendor tent space, playground, picnic area, fire pit, and public art. The existing concessions building is included in the plan, and a screened loading and storage area for “back of house” operations has been created on the north side of the building. The screen wall will also be used for sponsor banners and interpretive signage. Interpretive and directional signage is encouraged to be located throughout the project.

A new “VIP” plaza is developed adjacent to the proposed Competition Management Building (CMB). The space is proposed to be at the same grade as the main plaza space, and would include high top tables and overhead lighting. The proposed CMB footprint is 800 square feet, and was conceptually programmed to be two stories and include a secretary’s office, a winterized restroom and shower, a secured closet space, announcer’s booth, audio visual equipment, and VIP seating. The potential to have a deck outside of the announcer’s booth on the second level was discussed, along with a roof-top deck for additional VIP seating.

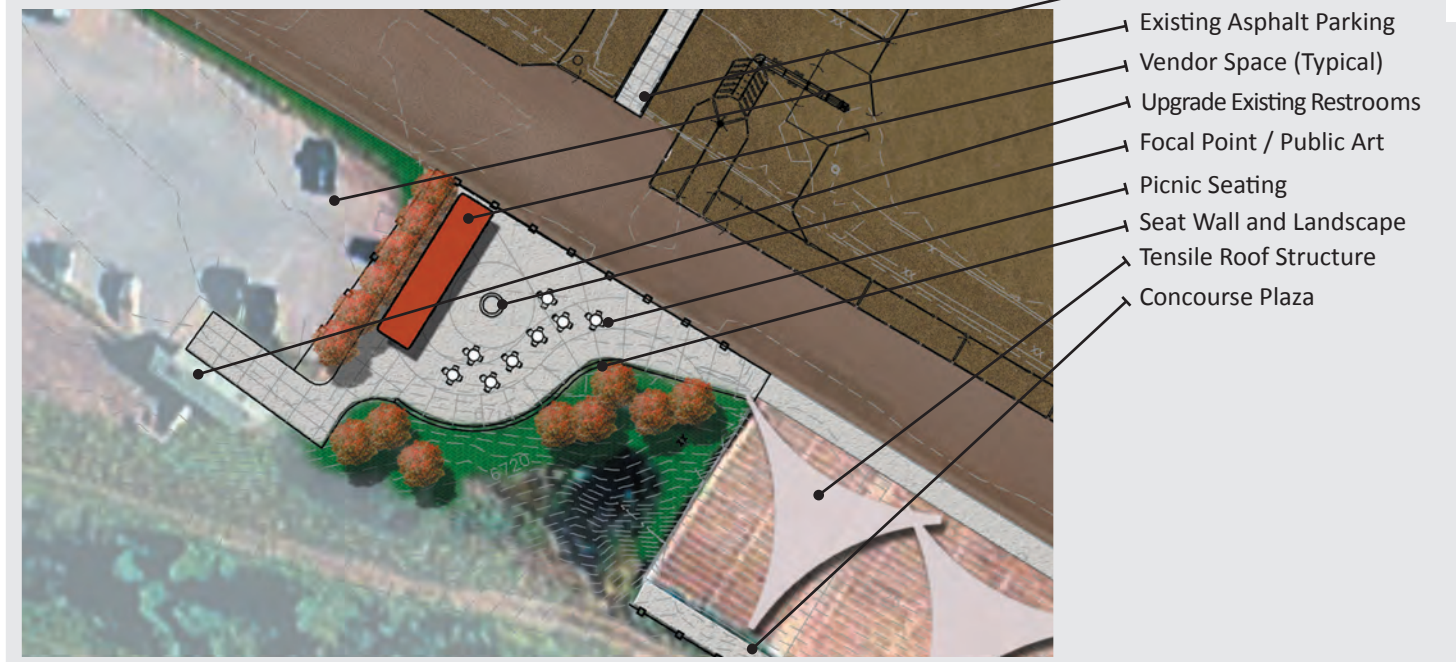
Figure 2 - West Plaza



Access to the concrete bleachers is still provided in between the two arenas via a fenced 10’ concrete sidewalk. The sidewalk and fencing is provided to increase safety for visitors, contestants and animals.

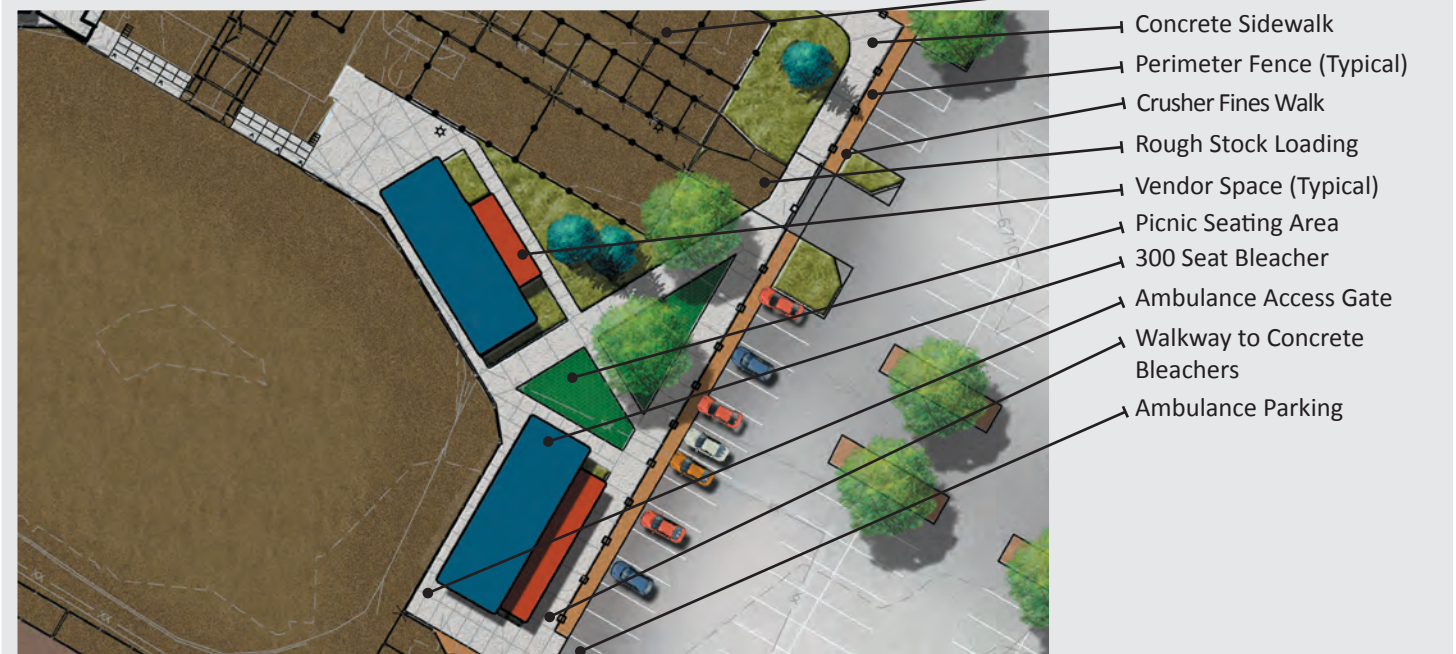
A new plaza space west of the existing concrete bleachers creates a focal point at the terminus of the walkway from the West Plaza, along with vendor space and picnic seating. The existing restrooms in this area are proposed to be upgraded. A concourse plaza along the top of the existing bleachers is also proposed. This area would connect to an existing building that is proposed to be refurbished as a concession stand. The concrete bleachers are also accessed from the east side of the primary arena.

Figure 3 - Concrete Bleachers



The East Plaza was created to provide amenities for the proposed new seating on the northeast side of the primary arena. The East Plaza has vendor tent space, seating and landscape areas with interpretive signage. The sidewalk extends from the plaza to the concrete bleachers.

Figure 4 - East Plaza



Seating

Increasing the quantity and quality of seating was an important consideration during the SD Plan process. The Master Plan contemplated several large, elevated bleachers. During the SD Plan process, these bleachers were discussed and the concept was eliminated because of the high cost to build this type of structure. The following chart describes the existing and proposed seating that is included in the SD Plan:

<i>Table 3 - Proposed Seating</i>		
<i>Seat Location</i>	<i>Existing</i>	<i>New / Proposed</i>
Metal Grandstands	600	150 VIP Seats
Concrete Bleachers	1,750	Restore and Improve
ADA Bleachers	35	Adequate
Portable Bleachers	200	Relocate
VIP Bleachers	150	Relocate
East Plaza Bleachers		600
VIP Roof Deck		600 square feet
TOTAL	2,735	750 Seats, 600 SF Roof Deck
GRAND TOTAL	3,485 + 600 sf Roof Deck	

One potential method proposed to incorporate additional VIP seats is to utilize the space located between the existing metal grandstand and the bucking chutes. The stairs that extend down into the chutes from this area could access a platform that could accommodate up to 150 additional seats. These seats would be valuable and provide an intimate rodeo experience.

The concrete bleachers are proposed to be restored with concrete and covered with a tensile roof structure. The seats would maintain their historic character, while being improved and potentially made more comfortable with the addition of wood bench at the end of the concrete. A tensile roof structure would improve the quality of the seating and provide refuge during inclement weather for patrons on the south side of the facility.

The East Plaza includes two new 300-seat bleachers. These are proposed to be accessed from grade and are not proposed to be elevated. These seats would provide increase seating capacity in the arena while eliminating the higher cost of elevated bleachers.

Parking and Multi-modal Access

Parking at Howelsen Hill Park is limited, and a goal of the SD Plan was to increase parking lot efficiency, along with adding RV Hook-ups to the rodeo facility. The following chart details the parking provided:

<i>Table 4 - Proposed Parking</i>		
<i>Parking Space Type</i>	<i>Quantity</i>	<i>Parking Surface Material</i>
RV Hook-Up	8	Gravel / Animal Friendly
RV Trailer Parking	46	Gravel / Animal Friendly
Vehicular	135	Gravel / Animal Friendly
Vehicular	184	Asphalt
Vehicular ADA	3	Asphalt
TOTAL	377	

In addition to the increased vehicular and RV/Trailer parking, the SD Plan includes bicycle parking. The SD Plan has

limited space available for parking; therefore multi-modal transportation should be integrated into the facility to promote alternative ways to visit the site.

Access and Circulation

Concerns about access into and out of the Howelsen Hill facility have been addressed in the SD Plan with the addition of a new curb cut west of the existing access at 5th Street, and a stronger connection between the ice arena parking lot and proposed rodeo facility parking lot. The new curb cuts and connections will allow for better traffic flow during events, as well as reduce potential vehicular stacking over the railroad tracks and Yampa River. The proposed additional curb cuts and paved surface improvements to the parking areas will also allow for buses, RVs and trailers to enter and exit the site more smoothly.

Drainage

The drainage improvements for the Howelsen Hill Rodeo Facility have been designed to correspond with the overall rodeo and facility improvements. The overall drainage concept will include grading and a limited amount of suitable fill material to be imported into the rodeo area to facilitate positive drainage flow away from the rodeo facilities and high pedestrian traffic areas. The drainage concept will include overland flow and a sub-surface under drain or French drain type system to route storm water to the north, and will include drainage ditches on both the east and west sides of the rodeo grounds.

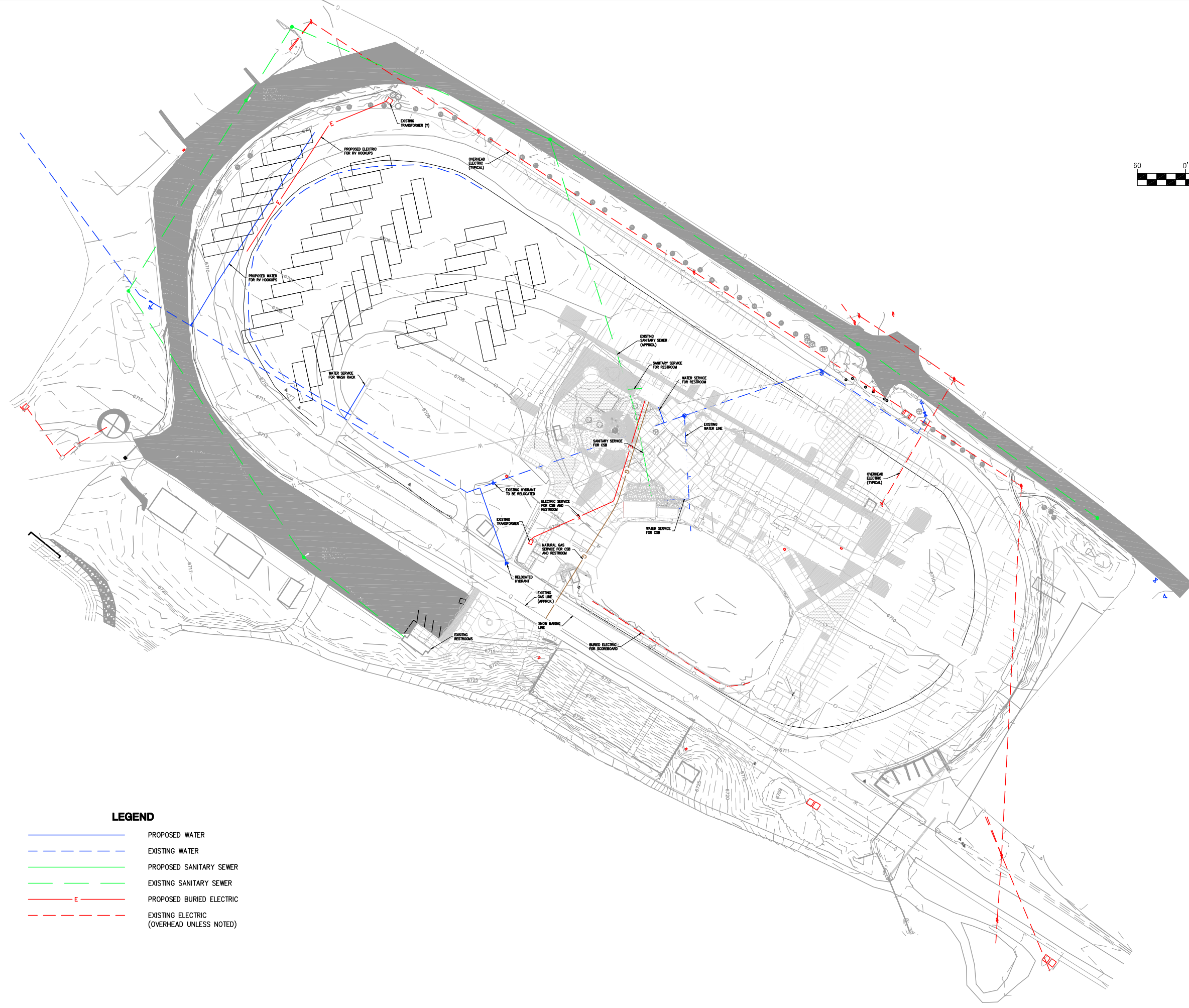
When the Group 1 improvements are made (see cost estimate, Table 5), the drainage improvements will include a sub-surface drain, grading, import of fill material for under the existing grandstands and the proposed livestock pens, and a water quality/detention facility. The sub-surface drain will include an east/west trending mainline from the northwest corner of the rodeo facility, parallel with the frontage road to approximately the main entrance to the rodeo facility, then perpendicular to the south to the arena. The sub-surface drain is proposed to encircle the perimeter of the existing arena. The sub-surface drain will collect storm water flows from the perimeter of the arena, from the main grandstand area, and will also be designed for a connection to the proposed roof gutters which are proposed for the existing grandstands. This drain will discharge to a proposed water quality/detention facility in the northwest corner of the rodeo grounds.

When the Group 2 improvements are made (see cost estimate Table 6), drainage improvements should include a sub-surface drain with area drains for the plaza area. This will strategically place the area drains within the plaza area to collect storm runoff and convey the runoff to the existing mainline constructed with the rodeo arenas and pens. This phase will also include a sub-surface drain or storm drain system for the proposed parking east of the arena. The surface stormwater in this area will be collected and conveyed to the north to a proposed water quality/detention facility which will discharge to the to the existing drain channel between the frontage road and the railroad tracks. The proposed sub-surface drain from the parking area will connect to the mainline sub-surface drain.

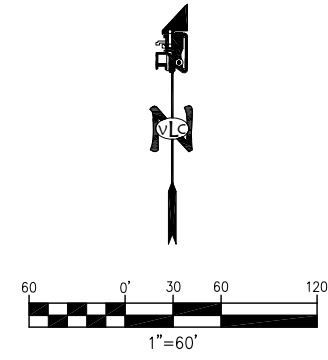
Some optional drainage improvements can also be implemented to improve the overall drainage of the site. This would include a sub-surface drain or storm drain system for the western contestant parking area. This storm drain system will collect storm runoff and convey it to the north to the proposed water quality/detention facility in the northwest corner of the rodeo grounds. Depending on the final grading for this area, this area may be able to be graded such that the storm runoff can be conveyed overland and therefore eliminate the need for a sub-surface drain system. If a sub-surface drain is required, it will connect the mainline constructed with the arena and pen improvements.

Utilities

The SD Plan includes water and sewer utility extensions to the Competition Management Building (CMB), new restrooms and a gas line extension to the fire pit. Irrigation for the primary and secondary arenas was considered, but not included at this time. Irrigation can be provided to the arenas with a controller located in the CMB.



- LEGEND**
- PROPOSED WATER
 - - - EXISTING WATER
 - PROPOSED SANITARY SEWER
 - - - EXISTING SANITARY SEWER
 - E — PROPOSED BURIED ELECTRIC
 - - - EXISTING ELECTRIC (OVERHEAD UNLESS NOTED)



DATE	04/11/12	JOB NO.	2450.EO	CHECKED BY	DJR
NO.		REVISIONS			

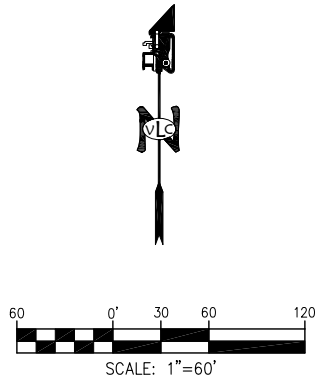
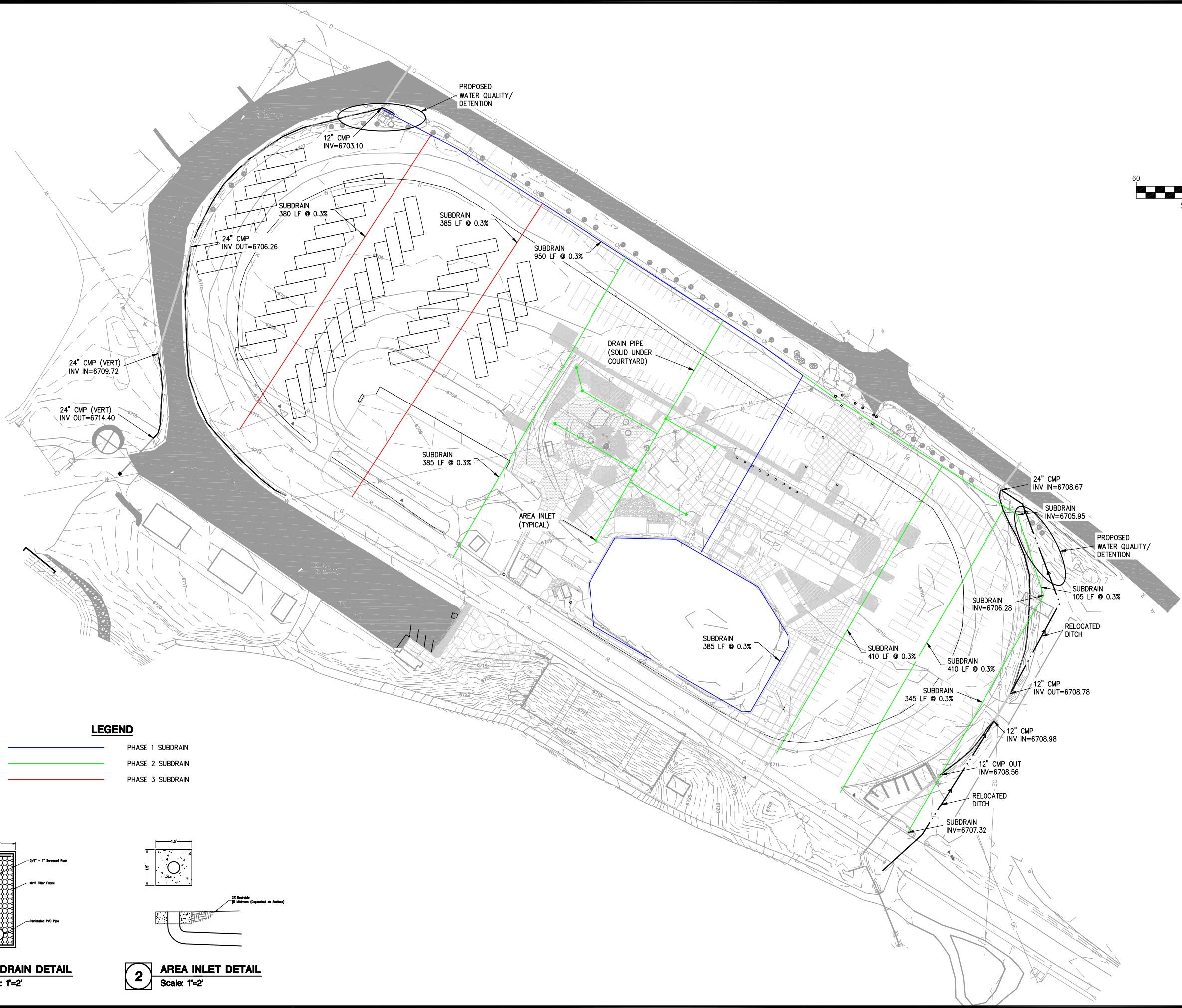
INFORMATION SHOWN IS SUBJECT TO CHANGE NOT FOR CONSTRUCTION

CIVIL ENGINEERS,
CONSTRUCTION MANAGERS,
AND PROGRAM MANAGERS
603 PARK POINT DRIVE, SUITE 100
GOLDEN, CO 80401
PHONE: (303) 674-7355 FAX: (303) 674-3263

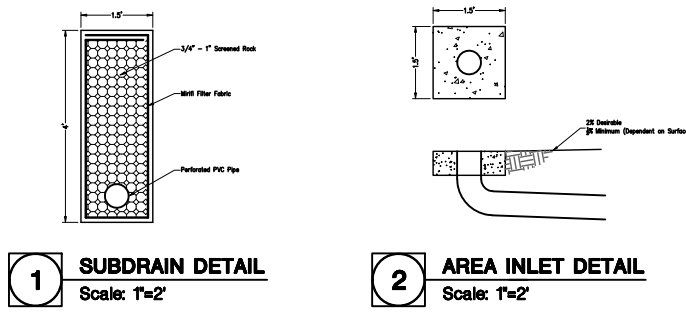
HOWEISEN HILL RODEO
PRELIMINARY UTILITY LAYOUT
STEAMBOAT SPRINGS, COLORADO

SHEET
EX-1

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- LEGEND**
- PHASE 1 SUBDRAIN
 - PHASE 2 SUBDRAIN
 - PHASE 3 SUBDRAIN



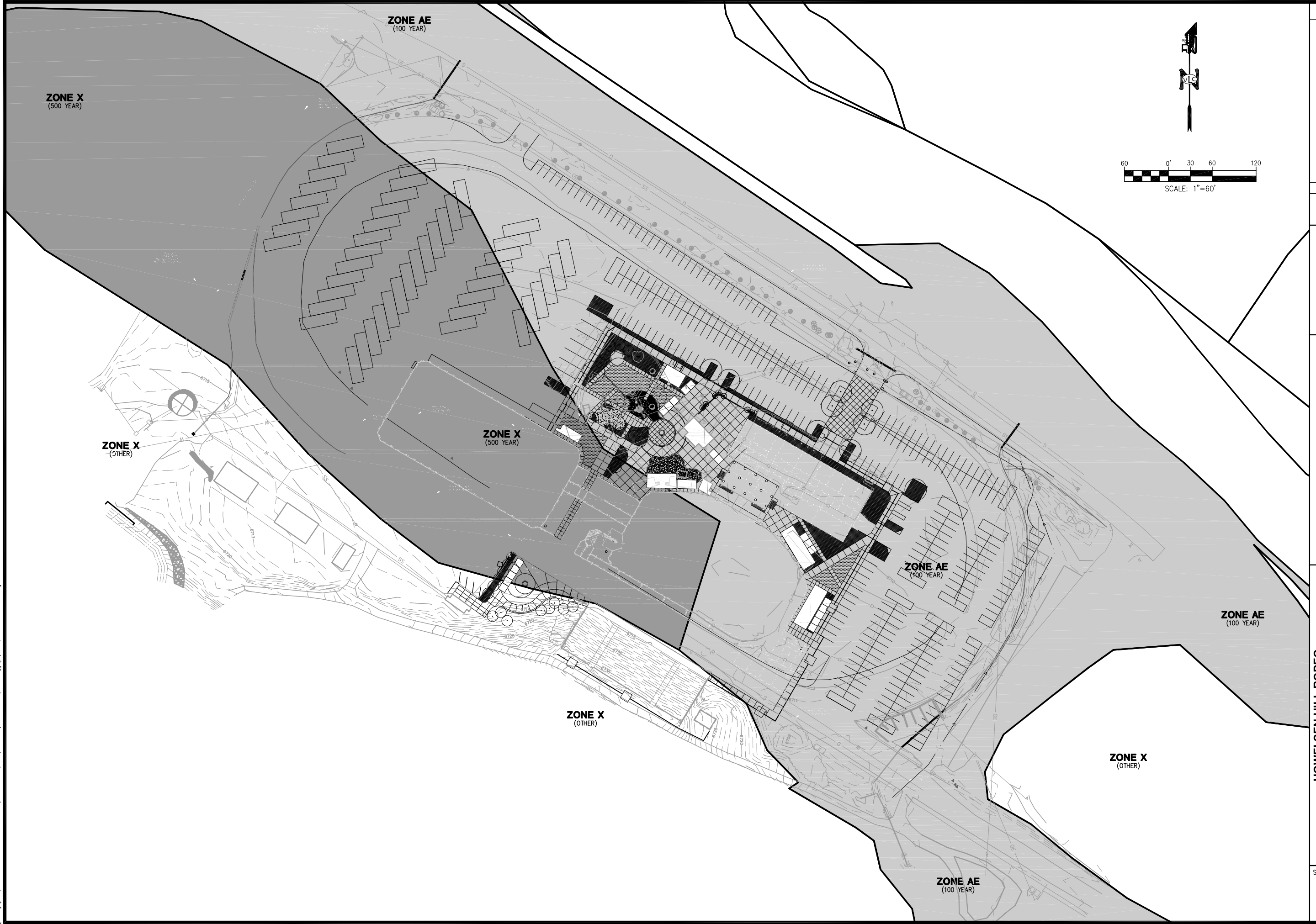
NO.	DATE	BY	CHECKED BY	REVISIONS

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AND PROGRAM MANAGEMENT
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HOWELSEN HILL RODEO
PRELIMINARY DRAINAGE PLAN
STEAMBOAT SPRINGS, COLORADO



DATE	02/11/12	JOB NO.	2450.E0	CHECKED BY	DJR	BY
NO.		REVISIONS				

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AND PROGRAM MANAGERS
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HOWELSEN HILL RODEO
FLOODPLAIN EXHIBIT
STEAMBOAT SPRINGS, COLORADO

SHEET
EX-3

Maintenance

The City will maintain the existing bone yard which is located east of the rodeo facility near the Parks and Recreation building. All large maintenance and equipment storage should be located in this area. There is designated space for maintenance vehicles and operations in between the primary and secondary arenas. This area will include a yard hydrant, the existing electric box and shed for storage of tools that are often needed quickly during a rodeo event. Parking for a small rototiller tractor and ambulatory sled will also be provided in this space, which is easily accessible from the primary and secondary arenas.

Winter Use

Ensuring that the proposed plan will work with winter events was critical to the SD Planning process. Figure 5 illustrates the winter needs for the Steamboat Springs Winter Sports Club (SSWSC), including Nordic racing.

Figure 5 - Nordic Overlay



4 - Cost Estimates

The Cost Estimate is based on the Final SD Plan. The cost estimate is shown in three improvement groups. The groups describe all of the improvements that are necessary for successful implementation of the improvements associated with the group. The three groups are:

- Group 1 - Arenas and Pens, Demo, Site Work
- Group 2 - West Plaza and Parking, Demo, Site Work
- Group 3 - East Plaza and Concrete Bleachers

Table 5 - Cost Estimate - Group 1 Improvements

Item	Quantity	Unit	Cost	Total
Demolition				
Demo Existing Main Rodeo and Associated Pens, Chutes, Alleys	1	ls	\$11,400.00	\$11,400.00
Demo / Rebuild Warm Up Arena and Stalls	1	ls	\$3,700.00	\$3,700.00
Demo Existing Concrete (saw cut and remove)	538	sf	\$2.00	\$1,076.00
Demo Existing Curb and Sidewalk on Howelsen Access	2	ea	\$1,000.00	\$2,000.00
Demo Existing Secretary Building and Announcer Stand	1	ls	\$1,100.00	\$1,100.00
Demo Existing Lighting	3	ea	\$300.00	\$900.00
Demo Existing Fire Hydrant	1	ls	\$1,000.00	\$1,000.00
Demo Existing Yard Hydrant	1	ls	\$400.00	\$400.00
Demo Existing Track Railing	1	ls	\$6,800.00	\$6,800.00
Demo Existing Scoreboard	1	ls	\$3,000.00	\$3,000.00
TOTAL Demolition				\$31,376.00
General Site Work, Grading and Drainage Improvements				
Site Grading (Arena, Vehicular Entries)	24100	sy	\$1.50	\$36,150.00
Subdrain (Perforated Drains)	1550	lf	\$25.00	\$38,750.00
Swale	790	lf	\$12.00	\$9,480.00
Roof Drains (grandstand)	1	ls	\$7,500.00	\$7,500.00
Sidewalk (between arenas)	1000	sf	\$6.00	\$6,000.00
Howelsen Parkway Entrances	2	ea	\$3,000.00	\$6,000.00
Gravel Parking Lot Material Processing, Testing, Loading, Placing, Grading, Watering, Leveling and Compacting (3,680 ton)	1	ls	\$84,000.00	\$84,000.00
Gravel Parking Lot Freight (3,680 ton)	1	ls	\$15,000.00	\$15,000.00
TOTAL General Site Work, Grading and Drainage				\$202,880.00
Utilities Improvements				
FH Assembly w/Tee, TB, DIP, Valve Etc.	1	ea	\$5,000.00	\$5,000.00
6-inch DIP (Hydrant Relocate)	100	lf	\$44.00	\$4,400.00
Water (RV Hook-up-Yard Hydrant)	8	ea	\$250.00	\$2,000.00
1-inch water service (RV Hook-up)	285	lf	\$20.00	\$5,700.00
1-inch water service (Wash Rack)	50	lf	\$20.00	\$1,000.00
Electrical (Arena)	300	lf	\$12.00	\$3,600.00
Electrical (RV Hook-up)	260	lf	\$12.00	\$3,120.00
Electrical Service Risers (RV Hook-up)	8	ea	\$400.00	\$3,200.00
Electrical - Scoreboard (Wiring)	200	lf	\$12.00	\$2,400.00
Scoreboard (new)	1	ea	\$50,000.00	\$50,000.00
Lighting allowance arena	1	ls	\$50,000.00	\$50,000.00

Audio/Visual allowance	1	ls	\$50,000.00	\$50,000.00
TOTAL Utilities				\$180,420.00
Arena Improvements				
Primary Arena and Timed Event Equipment	1	ls	\$88,000.00	\$88,000.00
Primary Arena Alley	1	ls	\$13,000.00	\$13,000.00
Rough Stock Equipment and Pens	1	ls	\$171,000.00	\$171,000.00
Freight	1	ls	\$15,000.00	\$15,000.00
Installation	1	ls	\$25,000.00	\$25,000.00
Footing	1	ls	\$15,000.00	\$15,000.00
Shading (Rough Stock and Timed Event Pens)	16,000	sf	\$0.50	\$8,000.00
TOTAL Arenas				\$335,000.00
GRAND TOTAL - Group 1				
				\$749,676.00

Table 6 - Cost Estimate - Group 2 Improvements

Item	Quantity	Unit	Cost	Total
Demolition				
Demo Existing Restroom Building	1	l.s.	\$5,000.00	\$5,000.00
Demo Existing Concrete and Asphalt (saw cut and remove)	4,996	sf	\$3.00	\$14,988.00
Demo Ice Rink Access Point	1	ea	\$500.00	\$500.00
Demo Existing Fencing	1,662	lf	\$2.00	\$3,324.00
TOTAL Demolition				\$23,812.00
West Plaza Improvements				
Standard Plaza Paving / Sidewalk	24,600	sf	\$6.00	\$147,600.00
Enhanced Plaza Paving	1,960	sf	\$15.00	\$29,400.00
5th Street Enhanced Paving	3,330	sf	\$7.00	\$23,310.00
Concrete Curb - 6" vertical (landscape beds)	725	lf	\$15.00	\$10,875.00
Concrete Curb - 6" ribbon curb (separate paving)	335	lf	\$8.00	\$2,680.00
Crusher Fines	1,635	sf	\$2.00	\$3,270.00
Landscape Beds (with irrigation)	11,887	sf	\$6.00	\$71,322.00
Landscape Turf (with irrigation)	6,050	sf	\$1.50	\$9,075.00
Landscape Evergreen Trees	8	ea	\$450.00	\$3,600.00
Landscape Ornamental Trees	10	ea	\$400.00	\$4,000.00
Landscape Shade Trees	14	ea	\$450.00	\$6,300.00
Tree Protection	7	ea	\$250.00	\$1,750.00
Railroad Tie Planters (parking lot)	1,575	lf	\$8.00	\$12,600.00
Bike Racks	17	ea	\$300.00	\$5,100.00
Benches	8	ea	\$1,200.00	\$9,600.00
Picnic Tables	13	ea	\$1,200.00	\$15,600.00

High Top Tables	14	ea	\$800.00	\$11,200.00
Fire Pit	1	ea	\$5,000.00	\$5,000.00
Seat Walls	405	ff	\$50.00	\$20,250.00
Art	1	ea	\$5,000.00	\$5,000.00
Playground (equipment and surfacing)	1	ea	\$100,000.00	\$100,000.00
Overhead String Lights / Poles	1	ea	\$5,000.00	\$5,000.00
Screen Wall	85	lf	\$40.00	\$3,400.00
Trash/Recycle/Compost Containers	12	ea	\$500.00	\$6,000.00
Gateway / Ticket Booth	1	ea	\$75,000.00	\$75,000.00
Stage / Amphitheater with Tensile Roof	1	ea	\$70,000.00	\$70,000.00
Banner Poles	15	ea	\$800.00	\$12,000.00
Petting Zoo Fencing	100	lf	\$25.00	\$2,500.00
Perimeter Fencing	910	lf	\$25.00	\$22,750.00
Gates / Pedestrian	20	lf	\$40.00	\$800.00
Gates / Vehicular	3	ea	\$2,500.00	\$7,500.00
Restroom Building	1	l.s.	\$150,000.00	\$150,000.00
TOTAL West Plaza				\$852,482.00

Competition Management Building (CMB)

2-story with Roof Deck, 800 sf footprint	1	ls	\$400,000.00	\$400,000.00
TOTAL CMB				\$400,000.00

General Site Work, Grading and Drainage

Asphalt Parking Lot	9110	SY	\$20.00	\$182,200.00
Subgrade Prep	9110	SY	\$1.65	\$15,031.50
Class 6 - ABC (6-inch)	1520	CY	\$48.00	\$72,960.00
Class 6 - ABC - Parking Lot	569	CY	\$48.00	\$27,312.00
Curb	2366	lf	\$13.00	\$30,758.00
Ice Rink Access (New Entrance)	1	ls	\$2,000.00	\$2,000.00
Subdrain (Perforated Drain)	684	lf	\$25.00	\$17,100.00
8" PVC C900 - Floor Drain	580	lf	\$45.00	\$26,100.00
Area Drains - Nyloplast	8	ea	\$750.00	\$6,000.00
Culverts (12" CMP)	67	lf	\$45.00	\$3,015.00
Site Grading	21240	SY	\$1.50	\$31,860.00
TOTAL General Site Work				\$414,336.50

Utility Improvements

3/4" Water Service (Restroom and CMB)	2	ea	\$1,000.00	\$2,000.00
Sanitary Service Wye (Restroom and CMB)	2	ea	\$1,000.00	\$2,000.00
6" Water Main Extension	100	lf	\$44.00	\$4,400.00
Sanitary Sewer Main	100	lf	\$50.00	\$5,000.00
Electrical Trench and Backfill	300	lf	\$12.00	\$3,600.00

Gas Trench and Backfill (From Ice Rink)	825	lf	\$12.00	\$9,900.00
Electrical allowance - stage	1	ls	\$75,000.00	\$75,000.00
Lighting allowance - stage and plaza	1	ls	\$25,000.00	\$25,000.00
AV allowance - stage	1	ls	\$10,000.00	\$10,000.00
TOTAL Utilities				\$136,900.00
Arena Improvements				
Secondary Arena	1	ls	\$41,000.00	\$41,000.00
Freight	1	ls	\$3,999.00	\$3,999.00
Installation	1	ls	\$5,000.00	\$5,000.00
TOTAL Arenas				\$49,999.00
GRAND TOTAL Group 2				
				\$1,877,529.50

Art / Focal Point	1	ea	\$5,000.00	\$5,000.00
Perimeter Fencing	565	lf	\$25.00	\$14,125.00
Upgrade Existing Restroom	1	l.s.	\$10,000.00	\$10,000.00
Upgrade Existing Building (Concessions)	1	l.s.	\$10,000.00	\$10,000.00
TOTAL Concrete Bleachers				\$573,156.00
Utility Improvements				
Electrical trench and Backfill	250	lf	\$12.00	\$3,000.00
Electrical allowance (COSS)	1	ls	\$5,000.00	\$5,000.00
Lighting allowance (COSS)	1	ls	\$10,000.00	\$10,000.00
TOTAL Utilities				\$18,000.00
GRAND TOTAL Group 3				
				\$824,806.00

Table 7- Cost Estimate - Group 3 Improvements

Item	Quantity	Unit	Cost	Total
East Plaza Improvements				
Standard Plaza Paving / Sidewalk	5,620	sf	\$6.00	\$33,720.00
Bleachers (20'x60')	2	ea	\$40,000.00	\$80,000.00
Landscape Beds (with irrigation)	3,650	sf	\$6.00	\$21,900.00
Landscape Turf (with irrigation)	1,320	sf	\$1.50	\$1,980.00
Landscape Evergreen Trees	2	ea	\$450.00	\$900.00
Landscape Shade Trees	3	ea	\$450.00	\$1,350.00
Benches	2	ea	\$1,200.00	\$2,400.00
Trash/Recycle/Compost Containers	2	ea	\$500.00	\$1,000.00
Perimeter Fencing	400	lf	\$25.00	\$10,000.00
Gates / Pedestrian	10	lf	\$40.00	\$400.00
Gates / Vehicular	2	ea	\$2,500.00	\$5,000.00
VIP Seating at main grandstand	1	ea	\$75,000.00	\$75,000.00
TOTAL East Plaza				\$233,650.00
Concrete Bleachers Improvements				
Standard Plaza Paving / Sidewalk	7,276	sf	\$6.00	\$43,656.00
Bleacher Refurbishment allowance	1	l.s.	\$50,000.00	\$50,000.00
Bleacher Railings	435	lf	\$25.00	\$10,875.00
Roof / Tensile Structure	1	l.s.	\$400,000.00	\$400,000.00
Seat Wall	120	ff	\$50.00	\$6,000.00
Landscape Beds (with irrigation)	650	sf	\$6.00	\$3,900.00
Landscape Ornamental Trees	14	ea	\$400.00	\$5,600.00
Benches	2	ea	\$1,200.00	\$2,400.00
Trash/Recycle/Compost Containers	4	ea	\$500.00	\$2,000.00
Picnic Tables	8	ea	\$1,200.00	\$9,600.00

Cost Estimate Summary	
Group 1 Sub-Total	\$749,676.00
Group 2 Sub-Total	\$1,877,529.50
Group 3 Sub-Total	\$824,806.00
Sub-Total All	\$3,452,011.50
10% Contingency	\$345,201.15
Design Costs (DD/CD)	\$175,000.00
GRAND TOTAL	\$3,972,212.65

Cost Estimate Notes:

- Does not include mobilization and profit for contractor
- Does not include building permit or tap fees
- Does not include tap fees
- Quantities taken from survey and proposed Schematic Design Plan.
- The grading estimate assumes that the elevation of the facility will not be raised.

CITY OF STEAMBOAT SPRINGS, COLORADO

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE HOWELSEN HILL RODEO FACILITY SCHEMATIC DESIGN PLAN

WHEREAS, in 2011, the Steamboat Springs City Council supported the development of a schematic plan for the Howelsen Hill Rodeo/Equestrian/Multi-Use Facility; and

WHEREAS, the City of Steamboat Springs received a planning grant award of \$35,000 from Great Outdoors Colorado for the project and provided the required cash match to meet the terms and obligations of the grant agreement and application; and

WHEREAS, the City of Steamboat Springs Parks, Open Space and Recreational Services and Rodeo Board Sub-Committee began working with a consultant Norris Design, the community and City Commissions to produce the Howelsen Hill Rodeo Facility Schematic Design Plan; and

WHEREAS, the Parks and Recreation Commission recommend adoption of the Howelsen Hill Rodeo Facility Schematic Design Plan, as drafted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STEAMBOAT SPRINGS, COLORADO, THAT:

The City of Steamboat Springs City Council hereby adopts the Howelsen Hill Rodeo Facility Schematic Design Plan as drafted.

PASSED, ADOPTED AND APPROVED this _____ day of _____, 2012.

**Bart Kounovsky, President
Steamboat Springs City Council**

ATTEST:

**Julie Franklin, CMC
City Clerk**

AGENDA ITEM # 6

CITY COUNCIL COMMUNICATION FORM

FROM: Joel Rae, Director of Public Safety (ext. 113)
Dan Foote, Staff Attorney (ext. 223)

THROUGH: Jon Roberts, City Manager (ext. 228)

DATE: April 17, 2012

RE: First reading of an ordinance amending Chapter Five of the Steamboat Springs Municipal Code by revising provisions of Article IV relating to excessive unnecessary emergency alarms; providing for severability; establishing an effective date; and setting a hearing date.

ORDINANCE
 DIRECTION

I. REQUEST OR ISSUE:

In May 2010 City Council adopted an unnecessary alarm ordinance which the Police and Fire Departments began enforcing around October 1, 2010. Since that time several issues relating to the ordinance have surfaced relating to the tracking, an escalating fine schedule and lack of flexibility within the existing ordinance. On March 6, 2012 City Council provided direction to staff to come back with a revised Emergency Unnecessary Alarm Ordinance. Staff has attached a new proposed ordinance.

Recommended language changes include allowing alarm holders six false alarms within a one-year period before punitive impacts are levied against the responsible parties; an alarm fee of \$500.00 for any business or homeowner receiving their seventh violation within a one-year period; and allows for the Police Chief and Fire Chief to work with unnecessary alarm violators by waiving a portion or the entire fee if violators provide the Police or Fire Chief a copy of an invoice from a reputable alarm service/repair company that documents repairs were made to fix the issue or, if the Police Chief or Fire Chief determines the responsible party is making a good faith effort to solve unnecessary alarm problems.

II. RECOMMENDED ACTION/NEXT STEP:

Approve the attached ordinance for first reading and direct staff to schedule second reading.

III. FISCAL IMPACTS:

The existing ordinance has generated minimum revenue for the City of Steamboat Springs. The ordinance was designed to reduce the number of false alarms within the community which consume valuable time of police officers and firefighters. Since inception and through February 1, 2012, the Police Department has billed out \$24,600 and collected \$6,250 for false alarm violations. During the same time period, the fire department has billed out \$9,100 and collected \$3,250 for false alarm violations.

It is estimated that the adoption of a new ordinance will have minimal financial impact to the City of Steamboat Springs, as the ordinance will be in place as a tool to reduce the number of overall false alarms, while generating some revenue as a result of revenue collections from the most serious repeat violators.

IV. BACKGROUND INFORMATION:

For the one year period prior to enforcement of the ordinance taking effect (10/1/2009-10/1/2010) the Steamboat Springs Police Department handled 410 alarms. For the one year period since enforcement began (10/1/2010- 10/1/2011) we have handled 327 alarms, a 25% decrease.

The fire department handled 583 alarms for the year prior to the ordinance taking effect (08/1/2009- 8/1/2010) and handled 547 alarms since the ordinance began (08/1/2010-08/1/2011) a 6% decrease.

While the numbers for the police department seem significant, false alarms today make up about 3% of our total calls for service, which average 10,000 per year.

The number is more significant for the fire department as alarms account for roughly 30% of their total calls for service.

We are now at a point where businesses are reaching false alarm fee levels that are exceeding the \$2,000.00 mark. Some violators have adamantly denied paying, some pay in full, some pay one hundred or two hundred dollars and some simply ignore any communication generated from the City. All of the above contribute to a significant amount of Police and Fire staff time to track, send letters and re-send letters for collection efforts.

Proposed new language within the ordinance would permit responding officers and firefighters to post a warning notice at the primary entry point of the premise where the

unnecessary alarm is occurring. This practice would significantly reduce the amount of time staff spends on drafting and tracking letters and would result in postage cost savings. A set fee amount of \$500.00 for the 7th violation within a twelve month period eliminates an escalating fine schedule and will significantly reduce fee tracking within a cumbersome spreadsheet. This process will be easier and more efficient for staff to manage, while providing a significant fee amount that encourages compliance and an anticipated continuing trend of reduced false alarms.

The proposed ordinance will allow the Police Chief and Fire Chief the flexibility to fairly and consistently work with residents and businesses in solving repeated unnecessary alarm problems, while still having a significant fee amount in place for those who choose to ignore communication or refuse to attempt to correct the issue causing category II unnecessary alarms.

V. LEGAL ISSUES:

None. The draft ordinance has been prepared by Staff Attorney Dan Foote and reviewed by Municipal Court Prosecutor Colette Erickson.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VII. SUMMARY AND ALTERNATIVES:

1. Direct Staff to bring back the proposed ordinance for second reading.
2. Provide direction to staff to revise any portion of the proposed ordinance and bring back those revisions in a proposed ordinance for second reading.

CITY OF STEAMBOAT SPRINGS, COLORADO

ORDINANCE NO. 2317

AN ORDINANCE AMENDING CHAPTER FIVE OF THE STEAMBOAT SPRINGS MUNICIPAL CODE BY ~~ADOPTING A NEW ARTICLE IV CREATING A FEE SCHEDULE FOR~~ REVISING PROVISIONS OF ARTICLE IV RELATING TO EXCESSIVE ~~AND/OR~~ UNNECESSARY EMERGENCY ALARMS; PROVIDING FOR SEVERABILITY; ESTABLISHING AN EFFECTIVE DATE; AND SETTING A HEARING DATE.

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WHEREAS, the City of Steamboat Springs finds that excessive and/or unnecessary emergency alarms cause a significant misuse of the manpower and resources of the City of Steamboat Springs by causing the dispatch of emergency units to the scene of a emergency alarm , which renders them out of service and unavailable to respond to legitimate emergency situations; and

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WHEREAS, the City of Steamboat Springs finds that the continued excessive and/or emergency alarms are a threat to the health, safety and welfare of the citizens of the City of Steamboat Springs; and

WHEREAS, the Fire Chief and Police Chief have reviewed the new current Excessive ~~and/or~~ Unnecessary Emergency Alarm fee schedule and recommend the current ordinance be replaced with a more flexible ordinanceits adoption; and

WHEREAS, the City Council believes it is in the best interest of the public health, safety and welfare of its citizens and visitors to adopt a fee schedule new ordinance and fee -for excessive ~~and/or~~ unnecessary emergency alarms.

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NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEAMBOAT SPRINGS, COLORADO:

Section 1. Chapter 5 of the Steamboat Springs Revised Municipal Code is hereby amended by the addition of the following Article IV:

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ARTICLE IV. EXCESSIVE ~~AND/OR~~ UNNECESSARY EMERGENCY ALARMS.

Sec. 5-101. Purpose.

Aa) The purpose of this Article is to encourage Owners and Alarm Companies to maintain the operational effectiveness of Emergency Alarm

Systems in order to improve the reliability of Emergency Alarm Systems and reduce ~~or eliminate~~ excessive ~~and/or~~ unnecessary emergency alarms.

~~Bb)~~ This Article governs Emergency Alarm Systems intended to summon Fire and Law Enforcement personnel, ~~and requires assessment of fees for excessive and/or unnecessary emergency alarms, and provides procedures for repeat offenders. It imposes a duty upon Owners, Alarm Companies, and General Contractors to maintain and operate Emergency Alarm Systems in a manner that avoids unnecessary emergency alarms.~~

Sec. 5-102. Definitions. The following definitions shall apply to this Article:

~~A)a)~~ **Emergency Alarm System:** A system or portion of a combination system consisting of components and circuits arranged to monitor the status of emergency alarm or supervisory signal-initiating devices and to signal or transmit Emergency Alarms of any kind, including, but not limited to, fire alarms, smoke alarms, emergency alarms as well as burglar, robbery and panic alarms.

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~~B)b)~~ **Emergency Alarm:** A signal or transmission to any public Fire or Law Enforcement agency, or to any officer or employee thereof, whether by telephone, spoken word or otherwise, of information to the effect that there is an emergency at or near a place indicated by the signal or transmission.

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~~C)c)~~ **Category I Emergency Alarm:** Any Emergency Alarm requiring a Fire and/or Law Enforcement response to a non-emergency situation where the system operated properly ~~under the following conditions:~~

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~~1) Accidental:~~ ~~The and the~~ Emergency Alarm was caused by ~~the following:~~

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~~a.Aa~~ guest or circumstances beyond the control of the Emergency Alarm System Owner.

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~~b. An accidental smoke, fire or intrusion condition.~~

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~~Category I Emergency Alarms shall not be assessed a fee.~~

~~D)d)~~ **Category II Emergency Alarm:** Any emergency alarm requiring a Fire and/or Law Enforcement response to a non-emergency situation under the following conditions:

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1) **System Malfunctions:** The Emergency Alarm was caused by poor or improper maintenance, improper installation of

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Emergency Alarm equipment, hardware or wiring. An improper action by the Emergency Alarm monitoring center or Emergency Alarm installation/testing company shall also be considered a system malfunction.

- 2) **User Error:** The act or omission of an agent, employee or contractor of the Emergency Alarm System Owner or, in the case of a construction site, by the general contractor.
- 3) **Undetermined Cause:** Any Emergency Alarm which after investigation by Fire and/or Law Enforcement personnel does not reveal the apparent cause of the emergency alarm. If the Emergency Alarm System owner or, in the case of a construction site, the general contractor, or their agent, can provide proof of cause within two working days from the emergency alarm time, the responding agency may re-evaluate the assessment.

Category II Emergency Alarms ~~shall be termed~~ will be referred to as "unnecessary" alarms. and will be assessed a fee as outlined in Table 1, Section 5-104.

~~E)e) Malicious:~~ Any Emergency Alarm caused by malicious or mischievous action.

~~Malicious Emergency Alarms Alarms will be assessed a fee as outlined in Table 1, Section 5-104. These emergency alarms are also unlawful.~~ The individual(s) responsible for a Malicious Emergency Alarm(s) may be subject to criminal action as defined in the Colorado Revised Statutes. 18-8-111(1)(a)

~~f) Owner:~~ The owner of any premises at which an Emergency Alarm occurs.

~~g) Alarm Company:~~ Any person or organization that maintains or monitors an Emergency Alarm System.

~~h) General Contractor:~~ Any person or organization acting as a general contractor for construction on premises at which an Emergency Alarm occurs.

Sec. 5-103. ~~Excessive and/or Unnecessary Alarm Rate~~ Unnecessary Alarms Unlawful:

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It shall be unlawful for any Owner, Alarm Company, or General Contractor to signal or transmit a Category II Emergency Alarm or to permit an Alarm System or Systems to signal or transmit a Category II Emergency Alarm if the Owner, Alarm Company, or General Contractor has been served with six or more notices pursuant to Section 5-107 in the twelve month period preceding the date of the Category II Emergency Alarm. The introduction into evidence in any proceeding pursuant to this section of copies of notices that include a certificate of service complying with Section 5-107 shall be prima facie evidence that said notice was served pursuant to Section 5-107. This section shall apply to Owners, Alarm Companies, and General Contractors as follows:

a) *Emergency Alarm System Owner Liability:* ~~Any Emergency Alarm System found to have two or more Category II Emergency Alarms, as defined in this ordinance, within a twelve month period~~ seven or more Category II alarms within a twelve month period shall be considered in violation of this ordinance. ~~An Owner shall be in violation of this ordinance if any Alarm System or Systems located on any single property owned by the Owner causes seven or more Category II Emergency Alarms in a twelve month period.~~

b) *Emergency Alarm Installation/Testing, Emergency Alarm Monitoring or Emergency Alarm Maintenance Alarm Company Liability:* ~~Any emergency alarm monitoring or maintenance company found to have~~ An Alarm Company shall be in violation of this ordinance if any Alarm System or Systems that the Alarm Company monitors or maintains causes ~~two~~ seven ~~or more Category II Emergency Alarms at any combination of properties, as defined in this ordinance, within a twelve month~~ period ~~period shall be considered in violation of this ordinance.~~

c) *New Construction Contractor Liability:* A General Contractor shall be in violation of this ordinance if any Alarm System or Systems located on a ~~Any new any single construction site for which the General Contractor is acting as a general contractor causes~~ found to have ~~two or more Category II Emergency Alarms, as defined in this ordinance, seven or more~~ Category II Emergency Alarms within a twelve month period ~~shall be considered in violation of this ordinance.~~

Sec. 5-104. ~~Excessive and/or Unnecessary Emergency Alarm Fees~~Penalties.

Any person who violates the provisions of this Article shall be assessed a fine in an amount not less than \$500. In the case of a second or subsequent violation of this article based on the same six notices as a previous violation the fine shall be in an amount not less than \$500.

a) — A fee shall be charged to the owner of any Emergency Alarm System in violation of Section 5-103(a) of this ordinance.

b) — A fee shall be charged to the emergency alarm installation/testing company, emergency alarm monitoring company, or emergency alarm maintenance company depending upon which is found to be the cause of the emergency alarm in violation of Section 5-103(b) of this ordinance. If designation of cause cannot be distinguished between companies, then the owner of the property found to be in violation of Section 5-103(b) of this ordinance shall be charged the appropriate fee.

c) — A fee shall be charged to the owner or general contractor of said property found to be in violation of Section 5-103(c) of this ordinance.

~~The fee shall be assessed as follows:~~ The second Category II Emergency Alarm in violation of Section 5-103 within a twelve month period, seventh Category II Emergency Alarm in violation of Section 5-103 within a twelve month period will be assessed a fee of \$200500.00. The fee will progressively increase by an additionalbe \$200.00 for the eighth and each subsequent violation \$100.00 for each violation within a twelve month period, with no fee limit. See Table 1 for Fee Schedule.

Table 1 – Fee Schedule

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Sec. 5-105. ~~Rebate Eligibility~~Authority to Waive and/or Reduce Fees-Affirmative Defense. Within thirty days following any emergency alarm in violation of Section 5-103(a) of this ordinance the responsible owner party may provide the Fire and/or Law Enforcement personnel~~Police Chief~~the senior official (Fire Chief or Police Chief) of the primary responding agency with a written document which shows that necessary repairs or corrections have been made to the Emergency Alarm System by a qualified agency. ~~Upon determination by~~If the Fire and/or Law Enforcement personnel~~Police Chief~~ determines that all necessary repairs to the Emergency Alarm System have been made, ~~or if that the owner Owner, Alarm Company, or General Contractor is making a reasonable and good faith effort to correct the unnecessary alarm problem,~~ the determination shall be an affirmative defense to prosecution under Section 5-103 and shall be grounds for the dismissal of any such prosecution. ~~the Police Chief and Fire Chief shall have the ability to waive or reduce assessed unnecessary alarm fees.~~ eligible to receive a fifty percent rebate on the assessed Excessive and/or Unnecessary Emergency Alarm fee, if requested within thirty days of the determination by Fire and/or Law Enforcement personnel.

~~This Section~~The affirmative defense created by this section, shall not apply to violations of Sections 5-103(b) or (c) by Alarm Companies or General Contractors.

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Sec. 5-106. Failure to Pay Fees. Failure of any fees to be paid by contracted companies or general contractors shall be charged to the owner of the Emergency Alarm System in violation of this ordinance. Owners of Emergency Alarm Systems more than ninety days in arrears for all assessed Excessive and/or Unnecessary Emergency Alarm fees, due under this ordinance, shall have a perpetual lien placed against the property. ~~In addition, t~~The failure of any person, corporation, or other entity that to pay a fee assessed hereunder within ninety days of its assessment shall be a violation of this Code punishable as provided in Section 1-15 of this Revised Municipal Code and is subject to being summoned for appearance into the Steamboat Springs Municipal Court.**Reserved.**

Sec. 5-107. Determination of violation/Appeal**Notice of Category II Alarm.**

a) ~~Police or Fire p~~Personnel of the primary responding agency responding to an Emergency Alarm in a non-emergency situation shall determine at the scene of the eEmergency aAlarm, if whether the alarm is an unnecessary a Category II alarm as defined in section 5-102.. If police or firethe responding personnel determine the alarm is a Category II alarm violation exists, personnel of the primary responding agencythey shall serve a notice of such determination on the responsible party. If the responsible party is the Owner of the premises or, in the case of an alarm occurring at a construction site, the General Contractor responsible for the construction site, the responding personnel shall serve the notice by posting the notice at the front entry of the premises at which the alarm occurred. If the responsible party is an Alarm Company the responding personnel shall deliver the notice to the Alarm Company by hand delivery or first class U.S. Mail. ~~leave a warning notice at the place of the unnecessary alarm. The warning notice shall document the date, time and location of the alarm, and shall include wording that briefly summarizessummarize the provisions of this ordinance, and shall include the certificate of the person serving the notice as to the manner of service. the City's unnecessary alarm ordinance.~~

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b) ~~The senior official~~Police Chief or Fire Chief of the primary agency responding to an emergency alarm shall have authority to assess fees pursuant to Table 1 of Section 5-104. ~~The assessing agency shall provide written notice of the assessment to the offending party via mail or hand delivery. The assessing agency shall also provide copies of the notice to the following: when a property~~

~~owner is assessed, to the alarm maintenance or monitoring company; when an alarm maintenance or monitoring company is assessed, to the property owner; and when a general contractor is assessed, to both the property owner and the alarm maintenance or monitoring company. — It shall not be required that the alarm maintenance or monitoring company be notified for unnecessary alarm violations which result in warning notices. When notice is served on an Alarm Company a copy of the notice shall also be served on the Owner of, or General Contractor responsible for, the subject premises by hand delivery or first class U.S. Mail. When a notice is served on a General Contractor a copy of the notice shall also be served on the Owner of the subject premises by hand delivery or first class U.S. Mail.~~

~~c) —Any person assessed a fee may request reconsideration of the assessment upon whom a notice is served pursuant to this section may appeal the notice within ten-thirty (1030) days of receiving notice of the fee assessment the date of said notice. The appeal shall be commenced by providing a written statement of the grounds for the appeal to the senior official of the agency issuing the notice. The official Police Chief or Fire Chief responsible for the assessment notice shall consider evidence submitted by the appellant and shall withdraw the assessment notice if the official determines by a preponderance of the evidence that the alarm for which the fee is assessed is not a Category II or malicious alarm Alarm. The Police or Fire Chief's determination shall be final and not subject to any further appeal to City administrative staff or elected officials. A person upon whom a notice is served pursuant to this section who does not file a notice of appeal within thirty (30) days of receipt of the notice or whose appeal is denied by the Police or Fire Chief shall be barred from challenging the validity of the notice or its service in Municipal Court proceedings relating to a violation of Section 5-107 or in any other proceedings for the enforcement of the provisions of this article. The Police Chief or Fire Chief shall also have the ability to reduce or waive assessed fees if the Police Chief or Fire Chief determines the appellant has made and continues to make a good faith effort to remedy the unnecessary alarm problem."~~

Section 2. All ordinances heretofore passed and adopted by the City Council of the City of Steamboat Springs, Colorado, are hereby repealed to the extent that said ordinances, or parts thereof, are in conflict herewith.

Section 3. If any section, subsection, clause, phrase or provision of this Ordinance, or the application thereof to any person or circumstance, shall to any extent, be held by a court of competent jurisdiction to be invalid, void or unconstitutional, the remaining sections, subsections, clauses, phrases and provisions of this Ordinance, or the application thereof to any person or circumstance, shall remain in full force and shall in no way be affected, impaired or invalidated.

Section 4. The City Council hereby finds, determines and declares that this Ordinance is necessary for the immediate preservation of the public peace, health and safety.

Section 5. This Ordinance shall take effect immediately upon the expiration of five (5) days from and after its publication following final passage, as provided in Section 7.6(h) of the Steamboat Springs Home Rule Charter.

INTRODUCED, READ AND ORDERED PUBLISHED, as provided by law, by the City Council of the City of Steamboat Springs, at its regular meeting held on the 4th day of May, 2010~~2012~~.

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Cari Hermacinski
~~Cari Hermacinski~~ Bart Kounovsky,
President
Steamboat Springs City Council

ATTEST:

Julie Franklin
Julie Franklin, CMC
City Clerk

FINALLY READ, PASSED AND APPROVED this 18th day of May, 2010~~2012~~.

Cari Hermacinski
~~Cari Hermacinski~~ Bart Kounovsky,
President
Steamboat Springs City Council

ATTEST:

Julie Franklin
Julie Franklin, CMC
City Clerk

AGENDA ITEM # 7

CITY COUNCIL COMMUNICATION FORM

FROM: Kim Weber, Finance Director (Ext. 250)
THROUGH: Jon Roberts, City Manager (Ext. 218)
DATE: April 17, 2012
ITEM: Second reading of an ordinance approving the Sixth 2011 Supplemental Budget Appropriation
NEXT STEP: Approve at second reading

DIRECTION
 INFORMATION
 ORDINANCE
 MOTION
 RESOLUTION

I. REQUEST OR ISSUE:

This communication form is to recognize the following additional revenues and expenditures:

- Grant revenue with the corresponding expenditures for Peace Officer Training.
- Grant revenue with the corresponding expenditures for paramedic training and backfill of position.
- Additional expenditures at crematorium from restricted reserves.
- Additional expenditures for Habitat for Humanity funding from the Community Housing Fund
- Additional Expenditures for Iron Horse Fund from additional revenues and bond revenue.
- Correction of grant revenue and corresponding expenditure from General Fund to Capital Project Fund.

II. RECOMMENDED ACTION:

Approval.

III. FISCAL IMPACTS:

Revenues:

Utility Fund, via transfer from Community Housing Fund	\$6,041
Water Fund, via transfer from Community Housing Fund	\$9,763
General Fund, via transfer from Community Housing Fund	\$1,100
General Fund, via Peace Officer Training Grant	\$62,585
General Fund, via State of CO & CO Rural Health Grant (continued)	\$30,506
General Fund, via restricted reserves for crematorium	\$9,266
Iron Horse Fund via Reserves/Bond revenue	\$16,636
Iron Horse Fund via additional revenues	\$310,364
Capital Projects Fund via transfer from General Fund (correction)	<u>\$13,350</u>
Total Revenue	<u>\$459,611</u>

Expenditures:

General Fund, Peace Officer Training	\$62,585
General Fund, Paramedic Training	\$30,506
General Fund, Crematorium	\$9,266
General Fund, transfer to Capital Projects	\$13,350
Iron Horse Fund, additional expenditures	\$327,000
Community Housing Fund, transfers to Utility, Water, and General Funds	<u>\$16,904</u>
Total Expenditures	<u>\$459,611</u>

IV. BACKGROUND INFORMATION:

At the September 6, 2011 City Council meeting, council approved funding of \$18,000 from the Community Housing Fund towards reimbursement to other funds, of Habitat for Humanity tap and planning fees for the building of a duplex structure at 2750 Honeysuckle Lane. The money was used for tap fees and permit fees, and the remaining amount was paid to Habitat for Humanity. Also, the city has restricted reserves for the animal shelter crematorium that allow for crematorium expenditures. In addition, 2 grants are included in this ordinance that do not require a match. The Iron Horse was managed in 2011 by the City of Steamboat Springs as opposed to a contractor, which was how the

fund was originally budgeted. This change resulted in additional revenues and expenditures for the fund. Finally, in the fifth supplemental of 2011, an alternate transportation grant and matching expenditure were approved into the General Fund, and this should have been a Capital Projects Fund project. These items result in the following appropriations:

Utility Fund – Transfer from Community Housing Fund for Habitat for Humanity duplex structure tap fees, approved at 9/6/11 City Council meeting, in the amount of \$6,041.

Water Fund – Transfer from Community Housing Fund for Habitat for Humanity duplex structure tap fees, approved at 9/6/11 City Council meeting, in the amount of \$9,763.

General Fund – Government grants from the State of Colorado Peace Officer Training Project, for Peace Officer Training Programs, in the amount of \$62,585; Restricted reserves for the Crematorium, for architectural drawing of roof line over crematory door and new up-to-date cat kennels for quarantine room #2, in the amount of \$9,266; Government grants from State of Colorado and Colorado Rural Health Center, for funding of training a Firefighter/EMT to the Paramedic level in addition to backfill of position while firefighter received training, in the amount of \$30,506; Transfer from Community Housing Fund for Habitat for Humanity duplex structure permit fees, approved at 9/6/11 City Council meeting, in the amount of \$1,100.

Iron Horse Fund – Additional expenditures of \$327,000. Additional revenues were received in the amount of \$310,364 and the remaining \$16,636 will come from reserves/bond revenue.

Capital Projects Fund – Transfer from General Fund to Capital projects to correct location of a Government Grant from Livewell Grant revenues and expenditures for Alternate Transportation, in the amount of \$13,350.

V. LEGAL ISSUES:

Supplemental Appropriations allowed per section 9.10 of the Home Rule Charter.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

None noted.

VII. SUMMARY AND ALTERNATIVES:

Council may choose to approve the supplemental appropriation; they can amend the appropriation, or can deny it.

CITY OF STEAMBOAT SPRINGS, COLORADO

ORDINANCE NO. _____

AN ORDINANCE APPROVING THE SIXTH 2011 SUPPLEMENTAL BUDGET APPROPRIATION.

WHEREAS, there are additional revenues and expenses which need to be recognized for the budget year 2011; and

WHEREAS, the City of Steamboat Springs wishes to recognize and appropriate the funds as shown in Section 1 and 2 of this ordinance; and

WHEREAS, the City Council believes that such appropriations are important to the economic health and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEAMBOAT SPRINGS, COLORADO:

Section 1. Supplemental Revenue. That the following supplemental revenues are available in the stated amounts:

Utility Fund via Community Housing Fund transfer	\$6,041
Water Fund via Community Housing Fund transfer	9,763
General Fund via State of Colorado Peace Officer Training Project Grant	62,585
General Fund via Restricted Reserves – Crematorium	9,266
General Fund via State of Colorado and Colorado Rural Health Center Grants	30,506
General Fund via Community Housing Fund transfer	1,100
Iron Horse Fund via Reserves/Bond revenue	16,636
Iron Horse Fund via additional revenues	310,364
Capital Projects Fund via General Fund Transfer (correction)	<u>13,350</u>
Total Revenues:	\$459,611

Section 2. Supplemental Appropriation. That pursuant to Section 9.10 (a) of the City of Steamboat Springs Home Rule Charter, the City Council hereby appropriates the following sums of money or that portion necessary for the purposes herein named:

Community Housing Fund transfer to Utility Fund	\$6,041
Community Housing Fund transfer to Water Fund	9,763
General Fund, for crematorium projects, paramedic training, and peace officer training	103,457
Iron Horse Fund for additional expenditures	327,000
Capital Projects Fund, for alternate transportation (correction)	<u>13,350</u>
 Total Expenditures:	 \$459,611

Section 3. All ordinances heretofore passed and adopted by the City Council of the City of Steamboat Springs, Colorado, are hereby repealed to the extent that said ordinances, or parts thereof, are in conflict herewith.

Section 4. If any section, subsection, clause, phrase or provision of this Ordinance, or the application thereof, to any person or circumstance, shall to any extent, be held by a court of competent jurisdiction to be invalid, void or unconstitutional, the remaining sections, subsections, clauses, phrases and provisions of this Ordinance, or the application thereof to any person or circumstance, shall remain in full force and shall in no way be affected, impaired or invalidated.

Section 5. The City Council hereby finds, determines and declares that this Ordinance is necessary for the immediate preservation of the public peace, health and safety.

Section 6. This Ordinance shall take effect immediately upon the expiration of five (5) days from and after its publication following final passage, as provided in Section 7.6(h) of the Steamboat Springs Home Rule Charter.

INTRODUCED, READ AND ORDERED PUBLISHED, as provided by law, by the City Council of the City of Steamboat Springs, at its regular meeting held on the _____ day of _____, 2012.

**Bart Kounovsky, President
Steamboat Springs City Council**

ATTEST:

**Julie Franklin, CMC
City Clerk**

FINALLY READ, PASSED AND APPROVED this _____ day of
_____ 2012.

**Bart Kounovsky, President
Steamboat Springs City Council**

ATTEST:

**Julie Franklin, CMC
City Clerk**

AGENDA ITEM # 8

CITY COUNCIL COMMUNICATION FORM

FROM: Kim Weber, Finance Director (Ext. 250)
THROUGH: Jon Roberts, City Manager (Ext. 218)
DATE: April 17, 2012
ITEM: Second reading of an ordinance approving the First Supplemental Budget Appropriation of 2012
NEXT STEP: Approve at second reading

DIRECTION
 INFORMATION
 ORDINANCE
 MOTION
 RESOLUTION

I. REQUEST OR ISSUE:

The purpose of this supplemental budget appropriation is to appropriate additional expenditures that were budgeted in 2011, but not spent and need to be reappropriated for 2012. These are items that are either on-going projects or there is a contract in place for the money to be spent. In addition, to recognize the following additional revenues and expenditures to be appropriated to 2012:

- Grant revenue with the corresponding expenditures for Paramedic training
- Grant revenue with the corresponding expenditures for Share the Road Safety Campaign.
- Grant Revenue with the corresponding expenditures for CLG Survey
- Transfer from City Manager Contingency Fund to Capital Projects for Police/Fire Facility Architectural Fees.

II. RECOMMENDED ACTION:

Approval.

III. FISCAL IMPACTS:

Three appropriations provide grant revenues to match expenditures. Capital restricted reserves will be used to finish subdivision improvements associated with Final Plat of Barn Village at Steamboat. \$350,000 in conservation trust funds will be transferred from Capital Projects Fund to the Howelsen Hill Ski Area Fund to complete the Howelsen Hill Centennial Ski Jump Construction. The rest of the expenditures included in this supplemental appropriation were previously budgeted in 2011. Since they weren't spent in 2011 they will be shown as use of reserves in 2012 or grant revenue will carry forward to match. The detail is provided as an attachment to this communication form.

IV. BACKGROUND INFORMATION:

The City Purchasing Department did not close 2011 purchase orders that were either under contract or for a continuing project. Therefore, the amount of money to cover these purchase orders and ongoing projects must be budgeted in 2012. In addition, projects where grant funding required city matching funds approved in 2011 but not completed must be reappropriated to 2012. City council approved on 3/6/12 to transfer \$350,000 from the Capital Projects Fund to the Howelsen Hill Ski Area Fund for completion of the Howelsen Hill Centennial Ski Jump construction. Also, Mountain Property Development has defaulted on the obligations as outlined in a development agreement that they entered into with the City at the time of final plat for the Barn Village at Steamboat subdivision and the city must complete improvements including slope stabilization, parking log completion, trail completion, landscaping, cluster box installation, roadway signage and marking, and other punch list items. These improvements will be paid for with the funds from the developers letter of credit received in 2011.

V. LEGAL ISSUES:

None.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

None.

VII. SUMMARY AND ALTERNATIVES:

Council may choose to approve the supplemental appropriation; they can amend the appropriation, or can deny it.

LIST OF ATTACHMENTS

Attachment 1 - City of Steamboat Springs 1st Supplemental Budget Appropriation

(Attachment 1) CITY OF STEAMBOAT SPRINGS
 SUPPLEMENTAL APPROPRIATION ORDINANCE 2012

Supplemental Revenues		Supplemental Expenditures	
<u>General Fund - Revenues</u>	<u>Amount</u>	<u>General Fund - Expenditures</u>	<u>Amount</u>
Government Grants	\$ 60,220	Fire - Personnel Costs	\$ 34,082
Government Grants	6,120	Fire - Other Equipment	25,053
Government Grants	4,723	Fire - Non-Capital Equipment	1,085
		Planning - CLG Survey	6,120
		Fire - Training, Travel & Meetings	4,723
		IT - Hardware/Software	6,500
		Facilities - R&M Buildings & Ground	1,950
		PW Admin - Wayfinding-Cycling	902
		City Manager Contingency Fund - Transfer to Police/Fire Facility	10,000
		Transfer to Rodeo	15,000
		General Fund Expenditures	<u>105,415</u>
		Change in Ending reserves	<u>(34,352)</u>
			<u>\$ 71,063</u>
	<u>\$ 71,063</u>		
 <u>Capital Projects Fund - Revenues</u>		 <u>Capital Projects Fund - Expenditures</u>	
Alternate Mode - Government Grant	\$ 3,500	Accounting/Financial Software - Computer Equipment	\$ 107,877
Transit Coach Replacement - Government Grant	347,000	Amethyst / Maple Pedestrian - Construction	35,880
West Lincoln Park Bridge - Government Grant	147,159	Alternate Mode - Construction	3,500
Walton Creek Park & Ride - Government Grant	252,337	Electric Undergrounding - Construction	21,723
Trails Caseys Pond/FC Trail - Government Grant	36,990	Soda Creek Bank Stabilization - Construction	17,206
Walton Creek Restrooms - Government Grant	184,976	Walton Creek Restrooms - Construction	231,220
Fire CAD/RMS - Government Grant	394,363	West Lincoln Park Bridge - Engineering	9,729
Transfer from General Fund	10,000	West Lincoln Park Bridge - Construction	207,894
		Downtown Improvements - Construction	3,534
		Walton Creek Park & Ride - Construction	301,838
		Hwy 40 Acces - Mt. Fire - Construction	16,790
		Pedestrian Base Area - Engineering	13,900
		Pedestrian Base Area - Construction	82,111
		Trails Casey's Pond/FC Trail - Engineering	116,677
		Facilities Upgrade - Other Equipment	21,361
		Office Equipment	17,830
		Transit Coach Replacement -Vehicles	591,598
		Computers, Copiers, Printers - Computer Equip	12,626
		Fire CAD/RMS - Computer Equipment	414,446
		Fire Trucks - Heavy Equipment	469,815
		New Victory Highway	320,000
		Improvements associated with Final Plat for Barn Village @ Stmbt	56,663
		Police/Fire Facility - Architectural Fees	10,000
		Transfer to HH Ski Area Fund for Howelsen Hill Centennial Ski Jump	350,000
		Capital Projects Fund Expenditures	<u>3,434,218</u>
		Change in Ending reserves	<u>(2,057,893)</u>
			<u>\$ 1,376,325</u>
	<u>\$ 1,376,325</u>		
 <u>Airport Fund - Revenues</u>		 <u>Airport Fund - Expenditures</u>	
RPZ Easements	\$ 58,271	RPZ Easements	\$ 59,765
Land Acquisition	\$ 387,058	Land Acquisition	430,065
Concrete Apron Repair	\$ 153,947	Concrete Apron Repair	157,895
		Airport Fund Expenditures	<u>647,725</u>
		Change in Ending reserves	<u>(48,449)</u>
			<u>\$ 599,276</u>
	<u>\$ 599,276</u>		
 <u>Howelsen Hill Ski Area Fund - Revenues</u>		 <u>Howelsen Ski Area Fund - Expenditures</u>	
Transfer from Capital Projects	\$ 350,000	Howelsen Hill Cenennial Ski Jump	350,000
		Howelsen Ski Area Fund Expenditures	<u>350,000</u>
		Change in Ending reserves	<u>-</u>
			<u>\$ 350,000</u>

<u>Howelsen Rodeo Fund Revenues</u>		<u>Howelsen Rodeo Fund - Expenditures</u>	
Rodeo Schematic Plan - Grant	\$ 35,000	Rodeo Schematic Plan - Engineering	50,000
Transfer from General Fund	15,000	Howelsen Rodeo Fund Expenditures	50,000
		Change in Ending reserves	-
	<u>\$ 50,000</u>		<u>\$ 50,000</u>
 <u>Wastewater Fund - Revenues</u>		 <u>Wastewater Fund - Expenditures</u>	
		Oak/Lincoln Alley Sewer Replacement	2,482
		Treatment Plant Expansion	12,648
		Lower Field Improvements	217,714
		Sewer Lagoon Reclamation	44,402
		Meter Reading Conversion	62,000
		Sewer Capital Maint Project	201,262
		Dream Island Interceptor Replacement	717,000
		Wastewater Fund Expenditures	1,257,508
	<u>\$ -</u>	Change in Ending reserves	(1,257,508)
			<u>\$ -</u>
 <u>Water Fund - Revenues</u>		 <u>Water Fund - Expenditures</u>	
		Fairview Distribution System Expansion - Engineering	4,563
		West 1 Million Gallon Tank - Engineering	120,268
		13th St./ Depot Water Line - Engineering	46,207
		Elk River Road Water Main Replacement - Engineering	9,886
		Airport Water Redundancy - Testing & other	23,961
		13th St./ Depot Water Line - Construction	589,511
		Convert Park Irrigation to Raw Water	50,000
		Meter Reading Conversion	164,000
		Infiltration Gallery Expansion	100,000
		Land Acquisition	142,500
		Water Fund Expenditures	1,250,896
	<u>\$ -</u>	Change in Ending reserves	(1,250,896)
			<u>\$ -</u>
 <u>Golf Fund - Revenues</u>		 <u>Golf Fund - Expenditures</u>	
		Construction	4,946
		Golf Fund Expenditures	4,946
	<u>\$ -</u>	Change in Ending reserves	(4,946)
			<u>\$ -</u>
			7,100,708
			(4,654,044)
	<u>2,446,664</u>		<u>2,446,664</u>

CITY OF STEAMBOAT SPRINGS, COLORADO

ORDINANCE NO. _____

AN ORDINANCE APPROVING THE FIRST SUPPLEMENTAL BUDGET APPROPRIATION OF 2012

WHEREAS, there are certain projects within the jurisdiction of the City of Steamboat Springs that were started in the year 2011, and not completed; and

WHEREAS, the budgeted, unused funds from these projects need to be re-appropriated in the 2012 Budget; and

WHEREAS, contracts were also issued via purchase order in 2011, and not fulfilled; therefore, that open business also needs to be re-appropriated in the 2012 fiscal year; and

WHEREAS, the City of Steamboat Springs wishes to transfer conservation trust funds of \$350,000 from the Capital Projects Fund to the Howelsen Hill Ski Area Fund for the Howelsen Hill Centennial Ski Jump construction; and

WHEREAS, the Subdivision of Barn Village at Steamboat requires additional funding to complete subdivision improvements; and

WHEREAS, \$10,000 will be transferred from City Manager Contingency to the Fire & Police Facility for Architectural Fees; and

WHEREAS, the City Council believes that such appropriation is important to the economic health and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEAMBOAT SPRINGS, COLORADO:

Section 1. Supplemental Revenue. That the following supplemental revenues are available in the stated amounts, in the form of carry-overs from 2011:

General Fund - Reserves	34,352
General Fund – Government Grants	71,063
Capital Projects Fund – Reserves	2,057,893
Capital Projects Funds – Grants	1,366,325
Transfer from General Fund	10,000

Airport Fund – Reserves	48,449
Airport Fund – Grants	599,276
Howelsen Hill Ski Area Fund – Transfer from Capital	350,000
Howelsen Rodeo Fund – Transfer from General Fund	15,000
Howelsen Rodeo Fund – Grant	35,000
Wastewater Fund – Reserves	1,257,508
Water Fund – Reserves	1,250,896
Golf Fund – Reserves	4,946
Total Supplemental Revenue and Use of Reserves	\$7,100,708

Section 2. Supplemental Appropriation. That pursuant to Section 9.10 (a) of the City of Steamboat Springs Home Rule Charter, the City Council hereby appropriates the following sums of money or that portion necessary for the purposes herein named:

General Fund	105,415
Capital Projects Fund	3,434,218
Airport Fund	647,725
Howelsen Hill Ski Area Fund	350,000
Rodeo Fund	50,000
Wastewater Fund	1,257,508
Water Fund	1,250,896
Golf Fund	4,946
Total Expenditures to be Appropriated	\$7,100,708

Section 3. All ordinances heretofore passed and adopted by the City Council of the City of Steamboat Springs, Colorado, are hereby repealed to the extent that said ordinances, or parts thereof, are in conflict herewith.

Section 4. If any section, subsection, clause, phrase or provision of this Ordinance, or the application thereof, to any person or circumstance, shall to any extent, be held by a court of competent jurisdiction to be invalid, void or unconstitutional, the remaining sections, subsections, clauses, phrases and provisions of this Ordinance, or the application thereof to any person or circumstance, shall remain in full force and shall in no way be affected, impaired or invalidated.

Section 5. The City Council hereby finds, determines and declares that this Ordinance is necessary for the immediate preservation of the public peace, health and safety.

Section 6. This Ordinance shall take effect immediately upon the expiration of five (5) days from and after its publication following final passage, as provided in Section 7.6(h) of the Steamboat Springs Home Rule Charter.

INTRODUCED, READ AND ORDERED PUBLISHED, as provided by law, by the City Council of the City of Steamboat Springs, at its regular meeting held on the ____ day of _____, 2012.

**Bart Kounovsky, President
Steamboat Springs City Council**

ATTEST:

**Julie Franklin, CMC
City Clerk**

FINALLY READ, PASSED AND APPROVED this _____ day of
_____ 2012.

**Bart Kounovsky, President
Steamboat Springs City Council**

ATTEST:

**Julie Franklin, CMC
City Clerk**

AGENDA ITEM # 9

CITY COUNCIL UPDATES

This is a discussion item only

*******TENTATIVE AGENDA FOR TUESDAY, MAY 1, 2012*******

This agenda is tentative and the information is subject to change until the agenda is finalized.

AGENDA ITEM # 10

CITY OF STEAMBOAT SPRINGS

AGENDA

REGULAR MEETING NO. 2012-09

TUESDAY, MAY 1, 2012

5:00 P.M.

MEETING LOCATION: Citizens' Meeting Room, Centennial Hall;
124 10th Street, Steamboat Springs, CO

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: 1) Comments no longer than three (3) minutes on items **not** scheduled on the Agenda will be heard under Public Comment; and 2) Comments no longer than three (3) minutes on all scheduled public hearing items will be heard **following** the presentation by Staff or the Petitioner. Please wait until you are recognized by the Council President. With the exception of subjects brought up during Public Comment, on which no action will be taken or a decision made, the City Council may take action on, and may make a decision regarding, ANY item referred to in this agenda, including, without limitation, any item referenced for "review", "update", "report", or "discussion". It is City Council's goal to adjourn all meetings by 10:00 p.m.

A City Council meeting packet is available for public review in the lobby of City Hall, 137 10th Street, Steamboat Springs, CO, or on our website at http://steamboatsprings.net/city_council/council_meetings. The e-packet is typically available by 1pm on the Friday before the meeting.

PUBLIC COMMENT: Public Comment will be provided at 7 p.m., or at the end of the meeting, (whichever comes first). CITY COUNCIL WILL MAKE NO DECISION NOR TAKE ACTION, EXCEPT TO DIRECT THE CITY MANAGER. **THOSE ADDRESSING CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME AND ADDRESS. ALL COMMENTS SHALL NOT EXCEED THREE MINUTES.**

A. ROLL CALL

*******TENTATIVE AGENDA FOR TUESDAY, MAY 1, 2012*******

This agenda is tentative and the information is subject to change until the agenda is finalized.

B. EXECUTIVE SESSION:

EXECUTIVE SESSION: To discuss the topics set forth below. The specific citation to the provision or provisions of C.R.S. §24-6-402, subsection (4) that authorize(s) the City Council to meet in an executive session is set out below. The description of the topic is intended to identify the particular matter to be discussed in as much detail as possible without compromising the purpose for which the executive session is authorized:

a. A discussion of personnel matters. This discussion is authorized under the following provisions:

§24-6-402(4)(f)(I), which permits an executive session to discuss “[p]ersonnel matters except if the employee who is the subject of the session has requested an open meeting, or if the personnel matter involves more than one employee, all of the employees have requested an open meeting.”

C. PROCLAMATIONS

1. Historic Preservation Proclamation. (Casale)

D. COMMUNITY REPORTS/CITY COUNCIL DISCUSSION TOPIC:

2. HPC Update. (Casale)

E. CONSENT CALENDAR: MOTIONS, RESOLUTIONS AND ORDINANCES FIRST READINGS

ITEMS ON THE CONSENT CALENDAR GENERALLY REQUIRE LITTLE COUNCIL DELIBERATION AND MAY BE APPROVED WITH A SINGLE MOTION. ANY MEMBER OF THE COUNCIL OR THE PUBLIC MAY WITHDRAW ANY ITEM FROM THE CONSENT CALENDAR FOR FURTHER DISCUSSION AT ANY TIME PRIOR TO APPROVAL.

3. RESOLUTION:

4. FIRST READING OF ORDINANCE:

F. PUBLIC HEARING: ORDINANCE SECOND READINGS

THE CITY COUNCIL PRESIDENT OR PRESIDENT PRO-TEM WILL READ EACH ORDINANCE TITLE INTO THE RECORD. PUBLIC COMMENT WILL BE PROVIDED FOR EVERY ORDINANCE.

*******TENTATIVE AGENDA FOR TUESDAY, MAY 1, 2012*******

This agenda is tentative and the information is subject to change until the agenda is finalized.

- 5. SECOND READING OF ORDINANCE:** An ordinance amending Chapter Five of the Steamboat Springs Municipal Code by excessive unnecessary emergency alarms; providing for severability; establishing an effective date; and setting a hearing date. (Rae)
-

- G. PUBLIC COMMENT: Public Comment will be provided at 7 p.m., or at the end of the meeting, (whichever comes first).** CITY COUNCIL WILL MAKE NO DECISION NOR TAKE ACTION, EXCEPT TO DIRECT THE CITY MANAGER. **THOSE ADDRESSING CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME AND ADDRESS. ALL COMMENTS SHALL NOT EXCEED THREE MINUTES.**
-

H. PLANNING COMMISSION REPORT

- I. CONSENT CALENDAR - PLANNING COMMISSION REFERRALS:**
ITEMS ON THE CONSENT CALENDAR GENERALLY REQUIRE LITTLE OR NO COUNCIL DELIBERATION AND MAY BE APPROVED WITH A SINGLE MOTION. A CITY COUNCIL MEMBER MAY REQUEST AN ITEM(S) BE REMOVED FROM THE CONSENT CALENDAR FOR FURTHER DISCUSSION. **ALL ORDINANCES APPROVED BY CONSENT SHALL BE READ INTO THE RECORD BY TITLE.**

- 6. PROJECT: Original Addition to Steamboat Springs, B10 Lots 7-9**

PETITION: A proposed addition to a single-family residence in which the applicant is requesting relief from the 50' waterbody setback for a 32' encroachment or the equivalent of an 18' waterbody setback at the closest point.

LOCATION: 1053 Pine Street.

APPLICANT: John Lanterman, 1965 Union Street, Lakewood, CO 80215; 303-459-7750.

PLANNING COMMISSION VOTE: To be heard April 12, 2012. (Keenan)

J. PUBLIC HEARING – PLANNING COMMISSION REFERRALS

PUBLIC HEARING FORMAT:

- **Presentation by the Petitioner (estimated at 15 minutes). Petitioner to state name and residence address/location.**
- **Presentation by the Opposition.** Same guidelines as above.
- **Public Comment by individuals (not to exceed 3 minutes). Individuals to state name and residence address/location.**
- **City staff to provide a response.**

*******TENTATIVE AGENDA FOR TUESDAY, MAY 1, 2012*******

This agenda is tentative and the information is subject to change until the agenda is finalized.

7. SECOND READING OF ORDINANCE:

K. REPORTS

8. City Council

9. Reports

- a. Agenda Review (Franklin):
 - 1.) City Council agenda for May 15, 2012.
 - 2.) City Council agenda for June 5, 2012.

10. Staff Reports

- a. City Attorney's Update/Report. (Lettunich)
 - b. Manager's Report: Ongoing Projects. (Roberts)
-

L. OLD BUSINESS

11. Minutes (Franklin)

- a. Regular Meeting 2011-07, April 3, 2012.
 - b. Regular Meeting 2012-08, April 17, 2012.
-

M. ADJOURNMENT

**BY: JULIE FRANKLIN, CMC
CITY CLERK**

*******TENTATIVE AGENDA FOR TUESDAY, MAY 15, 2012*******

This agenda is tentative and the information is subject to change until the agenda is finalized.

CITY OF STEAMBOAT SPRINGS

AGENDA

REGULAR MEETING NO. 2012-10 TUESDAY, MAY 15, 2012

5:10 P.M.

MEETING LOCATION: Citizens' Meeting Room, Centennial Hall;
124 10th Street, Steamboat Springs, CO

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: 1) Comments no longer than three (3) minutes on items **not** scheduled on the Agenda will be heard under Public Comment; and 2) Comments no longer than three (3) minutes on all scheduled public hearing items will be heard **following** the presentation by Staff or the Petitioner. Please wait until you are recognized by the Council President. With the exception of subjects brought up during Public Comment, on which no action will be taken or a decision made, the City Council may take action on, and may make a decision regarding, ANY item referred to in this agenda, including, without limitation, any item referenced for "review", "update", "report", or "discussion". It is City Council's goal to adjourn all meetings by 10:00 p.m.

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PUBLIC COMMENT: Public Comment will be provided at 7 p.m., or at the end of the meeting, (whichever comes first). CITY COUNCIL WILL MAKE NO DECISION NOR TAKE ACTION, EXCEPT TO DIRECT THE CITY MANAGER. **THOSE ADDRESSING CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME AND ADDRESS. ALL COMMENTS SHALL NOT EXCEED THREE MINUTES.**

5:00PM SSRA Meeting.

A. ROLL CALL

B. COMMUNITY REPORTS/CITY COUNCIL DISCUSSION TOPIC:

*******TENTATIVE AGENDA FOR TUESDAY, MAY 15, 2012*******

This agenda is tentative and the information is subject to change until the agenda is finalized.

- 1. Status of the State Legislation to Allow Electric Charging Stations at Commercial Locations.** (Suzie Romig, Northern Colorado Clean Cities) (5 minute presentation, no action required)
-

C. CONSENT CALENDAR: MOTIONS, RESOLUTIONS AND ORDINANCES FIRST READINGS

ITEMS ON THE CONSENT CALENDAR GENERALLY REQUIRE LITTLE COUNCIL DELIBERATION AND MAY BE APPROVED WITH A SINGLE MOTION. ANY MEMBER OF THE COUNCIL OR THE PUBLIC MAY WITHDRAW ANY ITEM FROM THE CONSENT CALENDAR FOR FURTHER DISCUSSION AT ANY TIME PRIOR TO APPROVAL.

- 2. FIRST READING OF ORDINANCE:**
-

D. PUBLIC HEARING: ORDINANCE SECOND READINGS

THE CITY COUNCIL PRESIDENT OR PRESIDENT PRO-TEM WILL READ EACH ORDINANCE TITLE INTO THE RECORD. PUBLIC COMMENT WILL BE PROVIDED FOR EVERY ORDINANCE.

- E. PUBLIC COMMENT: Public Comment will be provided at 7 p.m., or at the end of the meeting, (whichever comes first).** CITY COUNCIL WILL MAKE NO DECISION NOR TAKE ACTION, EXCEPT TO DIRECT THE CITY MANAGER. **THOSE ADDRESSING CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME AND ADDRESS. ALL COMMENTS SHALL NOT EXCEED THREE MINUTES.**
-

F. PLANNING COMMISSION REPORT

G. CONSENT CALENDAR - PLANNING COMMISSION REFERRALS:

ITEMS ON THE CONSENT CALENDAR GENERALLY REQUIRE LITTLE OR NO COUNCIL DELIBERATION AND MAY BE APPROVED WITH A SINGLE MOTION. A CITY COUNCIL MEMBER MAY REQUEST AN ITEM(S) BE REMOVED FROM THE CONSENT CALENDAR FOR FURTHER DISCUSSION. **ALL ORDINANCES APPROVED BY CONSENT SHALL BE READ INTO THE RECORD BY TITLE.**

- 3. FIRST READING OF ORDINANCE:**

- 4. PROJECT:**
PETITION:
LOCATION:
APPLICANT:

*******TENTATIVE AGENDA FOR TUESDAY, MAY 15, 2012*******

This agenda is tentative and the information is subject to change until the agenda is finalized.

PLANNING COMMISSION VOTE:

H. PUBLIC HEARING – PLANNING COMMISSION REFERRALS

PUBLIC HEARING FORMAT:

- **Presentation by the Petitioner (estimated at 15 minutes). Petitioner to state name and residence address/location.**
- **Presentation by the Opposition.** Same guidelines as above.
- **Public Comment by individuals (not to exceed 3 minutes). Individuals to state name and residence address/location.**
- **City staff to provide a response.**

5. SECOND READING OF ORDINANCE:

I. REPORTS

6. City Council

7. Reports

- a. Agenda Review (Franklin):
 - 1.) City Council agenda for June 5, 2012.
 - 2.) City Council agenda for June 19, 2012.

8. Staff Reports

- a. City Attorney's Update/Report. (Lettunich)
 - b. Manager's Report: Ongoing Projects. (Roberts)
-

J. ADJOURNMENT

**BY: JULIE FRANKLIN, CMC
CITY CLERK**

AGENDA ITEM # 11

STAFF REPORTS:

City Attorney's Update/Report
Manager's Report: Ongoing Projects

These are discussion items only

AGENDA ITEM # 12

CITY OF STEAMBOAT SPRINGS

Regular Meeting NO. 2012-05

Tuesday, March 06, 2012

City Council Members present: Bart Kounovsky, Scott Myller, Cari Hermacinski, Kevin Kaminski, Sonja Macys, Walter Magill, and Kenny Reisman.

Staff Members present: Jon Roberts, City Manager; Deb Hinsvark, Deputy City Manager; Philo Shelton, Director of Public Works; Anne Small, Director of Internal Services; Tony Lettunich, City Attorney; Tyler Gibbs, Director of Planning and Community Development; Kim Weber, Director of Financial Services; Julie Franklin, City Clerk; Chris Wilson, Director of Parks, Recreation and Open Space Services; Winnie Delliquadri, Government Programs Manager; Mel Stewart, Fire Chief; Ginger Scott, Government Programs Staff Assistant; and Joel Rae, Chief of Police.

PROCLAMATIONS:

- 1. PROCLAMATION: A proclamation recognizing 2012 as "The Year of Water" in Steamboat Springs, Colorado.**

Council Member Macys showed a video on water fluency and then read the proclamation into the record.

Mr. Geoff Blakeslee, Nature Conservancy, was present to accept the proclamation. He stated that Governor Hickenlooper has declared 2012 as "the year of water" and welcomed the City to the Statewide partnership celebrating water throughout the upcoming year. He spoke to the awareness of the importance of water in everyday life as a commodity. There will be three water forums, the first one of which is May 4, 2012. He noted that Ms. Marsha Daughenbaugh and Mr. Kevin McBride were also present.

COMMUNITY REPORTS/CITY COUNCIL DISCUSSION TOPIC:

- 2. Vision 2030 Report.**

Ms. Marsha Daughenbaugh and Ms. Kathy Stokes, co-chairs of Vision 2030 were present. Ms. Daughenbaugh stated that they are in the process of meeting with Councils and Commissions to update them and remind them to use the document in

STEAMBOAT SPRINGS CITY COUNCIL MINUTES

Regular Meeting NO. 2012-05

Tuesday, March 06, 2012

processes and decision making.

Ms. Stokes noted the need to make sure there is a way to measure things as we move forward. They are also working with the Community Indicators project and the process of updating the Area Community Plan.

Mr. Gibbs stated that the goals in Vision 2030 are consistent with the goals phase 1 of the plan update. Staff will continue to refer to the document in the next phase of the update.

Council Member Macys asked that they let Council know when they meet.

3. Capital Improvements Program (CIP)/Conservation Trust Fund.

Ms. Weber stated that the CIP information is just a summary for Council; it has not changed and there is no increase. Additionally, Mr. Shelton would like to highlight a few items. She noted that the other item Council needs to discuss is the \$350,000 shortfall in the Howelsen Hill Centennial Jump Project.

Mr. Shelton highlighted the following projects: Central Park Drive; the Fish Creek trail design; undergrounding of utility lines; stormwater system improvements plan; the master transportation plan; buses; and Casey's Pond Trail.

Council asked about the Fire Department fleet replacement. Mr. Stewart stated that the City established a fleet replacement fund to replace ambulances on a 10 year cycle and fire engines on a 15 year cycle. The outside revenue comes from the District. The new training facility is on land that the City already owns near the airport and there is grant money from the State.

Council Member Macys asked about the grants for alternative fuels. Mr. Shelton stated that the City received \$ 30,000 and is looking into partnership capabilities.

Council Member Magill stepped down on conservation trust fund conversation.

Ms. Weber provided the history of the \$350,000 project shortfall. Initially, staff wanted to use the conservation trust money for the project but Council asked staff to pull the money out so that they could see what other projects were eligible to use the money. The money has been used in the past for snowmaking and lighting, previous to that it was used for the tennis center. Parks, Open Space, and Recreation Services capital expenditures is what the funds can be used for. Some maintenance is allowed, but that can be tricky. Staff has not earmarked that money for anything yet.

An option is to use the remainder from the lighting project to fill the gap. Also, the City

STEAMBOAT SPRINGS CITY COUNCIL MINUTES

Regular Meeting NO. 2012-05

Tuesday, March 06, 2012

received more in building use tax than anticipated.

PUBLIC COMMENT:

Mr. Chris Diamond, Howelsen Hill Centennial Committee, was present and asked that Council approve the funds to complete the project. This jump would allow younger and smaller children to train on a year round basis. He also noted the need to retain the Nordic Combine team locally. He stated that the City investment has been leveraged 10 to 1.

Ms. Sarah Floyd, Winter Sports Club, stated that the new lighting and snowmaking have made a tremendous difference. This new jump appeals to a broader group kids from other disciplines, it is not just about Nordic combined. There is summer camp here that uses the water ramp complex south of town and this jump would be something that other areas do not have. She confirmed that the Winter Sports Club would be fully responsible for all the maintenance.

Council Member Hermacinski asked about capital replacement and reinvestment. Mr. Roberts stated that the conservation funds can be used for repair and replacement. Council Member Hermacinski asked if we make capital improvements, will it have minimal impact on the annual subsidy. Ms. Hinsvark stated yes; it would free up some operating funds because we can use conservation trust money to provide repairs and maintenance for the jump if we use conservation trust money to build the jump.

Mr. Todd Lodwick believes that Howelsen Hill is a big part of what this community is all about. Also, if we do not do this we may lose ground.

Mr. Gardner Flannigan stated that we market that we are "Ski Town USA" and this is an investment of time and passion as well as a financial investment. The community understands and supports what this takes.

Ms. Jayne Hill, who chaired the committee, talked about the citizens' campaign and how many people said that they do not trust the government with their money. So we are faced with a problem of credibility, we have many private donors and are caught in a situation we did not anticipate would happen. For the trust of community, we need to finish this project.

Mr. Tim Rowse spoke to the jump a material, noting that concrete is solid for a while and plastic needs to be replaced every 20 years.

Mr. Rick Bodine noted that the International Masters Ski Jumping Association would conduct jumping tournaments here with this new jump.

Council Member Macys emphasized the impact these activities have on tourists

STEAMBOAT SPRINGS CITY COUNCIL MINUTES

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because they love to watch the jumping.

MOTION: Council Member Reisman moved and Council Member Kaminski seconded to approve using the \$350,000 of conservation trust dollars for the construction and completion of the Howelsen Hill Centennial campaign.

Discussion during the motion:

Council Member Reisman noted the conversations about Howelsen's subsidy and whether the City should look at increasing revenue and maximizing use. This is a way to do that.

City Council President Pro-Tem Myller supports the motion because Howelsen Hill is a really strong part of Steamboat's heritage. If we didn't complete the project the City would lose \$100,000 from the Gates Foundation, and also we would have to return private donations. He suggested keeping some of the funds from the lighting project.

Ms. Weber stated that the overlap on the lighting project is appropriated the 2012 budget for lighting but we only need \$20,000 to finish the project so the \$180,000 over is already appropriated within the Howelsen Hill fund. It could not be used, or the scope could be expanded to add a public address system.

Council Member Hermacinski does not want to restrict what we can do with the \$180,000. Weber stated that it could go back into reserves.

City Council President Kounovsky supports the motion appreciates staff's work on this.

Vote 6/0. Council Member Magill stepped down.

CONSENT CALENDAR: MOTIONS, RESOLUTIONS AND ORDINANCES FIRST READINGS

- 4. RESOLUTION: A resolution supporting the grant application for a River Corridors Initiative Grant from the State Board of the Great Outdoors Colorado for the Yampa River System Legacy Project.**

This item was removed for further discussion.

Ms. Delliquadri noted a mistake in the resolution. It is a \$20,000 grant match, not \$30,000. Great Outdoors Colorado (GOCO) has also said that we can reduce the amount of money we can ask for because they may do a partial award. We would rather have them chose what is important to us and they are asking us what we would do with a partial award. So we can submit a 25%, 50% or 75% funding proposal.

Council Member Hermacinski would like to be conservative because the items are all "want to haves", not "must haves".

City Council President Kounovsky likes to original plan and does not want to scale back the proposal.

Council Member Kaminski suggested 75% match. Council Member Magill is willing to go down to 50%. Council Member Macys supports this because GOCO has been a great partner.

MOTION: Council Member Kaminski moved and City Council President Pro-Tem Myller seconded to approve a resolution supporting the grant application for a River Corridors Initiative Grant from the State Board of the Great Outdoors Colorado for the Yampa River System Legacy Project. Submit the application at full funding and at a level that would achieve 75% of the total request.

The motion carried 6/1. Council Member Hermacinski opposed.

PUBLIC HEARING: ORDINANCE SECOND READINGS

- 5. SECOND READING OF ORDINANCE: An ordinance amending Section 22-126 and Section 22-129 of the Steamboat Springs Revised Municipal Code implementing a onetime \$25 Sales Tax application fee beginning June 1, 2012.**

MOTION: City Council President Pro-Tem Myller moved and Council Member Magill seconded to approve the second reading of an ordinance amending Section 22-126 and Section 22-129 of the Steamboat Springs Revised Municipal Code implementing a onetime \$25 Sales Tax application fee beginning June 1, 2012.

The motion carried 7/0.

- 6. SECOND READING OF ORDINANCE: An ordinance amending Section 12-82 (2) of the Steamboat Springs Revised Municipal Code implementing a \$25 fee for a Special Activity Permit.**

Council Member Kaminski voiced concern with charging a fee for non profit events, like the Halloween Stroll that is a free event that brings people to the downtown area. The fiscal impact (revenues of \$1,100) is minimal.

Ms. Franklin noted that the majority of the groups that put on events are non profit and range in impact from the Month of the Young Child Parade to the Mustang Round Up.

Council Member Reisman noted that even the Wine Festival has a non profit sponsor (STARS).

City Council President Kounovsky stated that if we exempt non profits from this fee then Council "pretty much guts" the ordinance. Council Member Kaminski stated it is just not worth the \$1,100. City Council President Pro-Tem Myller agrees.

Council Member Hermacinski stated that it probably costs \$25 just to process the paperwork. Council Member Magill stated that many communities do charge a fee for these types of events and the City provides many services like closing streets. These services are way more than \$25. We are not recouping our costs at all so a \$25 fee does not seem worthwhile.

MOTION: Council Member Magill moved and Council Member Macys seconded to deny the second reading of an ordinance amending Section 12-82 (2) of the Steamboat Springs Revised Municipal Code implementing a \$25 fee for a Special Activity Permit.

The motion carried 7/0.

7. **SECOND READING OF ORDINANCE: An ordinance vacating a 10 foot wide utility easement in Lot 2, Burgess Creek Ridge Subdivision, Filing 2 and vacating a 10 foot wide utility easement in Lot 40, Rendezvous Trails Subdivision, Filing 2; providing an effective date and setting a hearing date.**

MOTION: Council Member Kaminski moved and Council Member Hermacinski seconded to approve the second reading of an ordinance vacating a 10 foot wide utility easement in Lot 2, Burgess Creek Ridge Subdivision, Filing 2 and vacating a 10 foot wide utility easement in Lot 40, Rendezvous Trails Subdivision, Filing 2; providing an effective date and setting a hearing date.

The motion carried 7/0.

CONSENT CALENDAR - PLANNING COMMISSION REFERRALS:

8. **FIRST READING OF ORDINANCE: An ordinance to amend Section 26-65 Development Plan; amend Section 26-42 Development Review; amend Section 26-60 Pre-application Review; amend Section 26-78 Minor Exterior Modification; and amend the Development Application Fee Schedule.**

Council Member Magill asked why we looking at the Ptarmigan. Gibbs stated that

STEAMBOAT SPRINGS CITY COUNCIL MINUTES

Regular Meeting NO. 2012-05

Tuesday, March 06, 2012

this was provided as an example/clarification of what the requirements would look like.

City Council President Pro-Tem Myller stated that it seems like The Ptarmigan would have gotten an approval with a list of conditions. Mr. Gibbs clarified yes. Pre-applications are not voted on, they only get advice. Staff is trying to provide a more reliable action on what is approved moving forward. The intention is that the applicant can move forward with their investment; however it is not an approval of anything that is not specified in the staff report. There are still many other things that get approved at final development plan.

MOTION: Council Member Hermacinski moved and Council Member Magill seconded to approve the first reading of an ordinance to amend Section 26-65 Development Plan; amend Section 26-42 Development Review; amend Section 26-60 Pre-application Review; amend Section 26-78 Minor Exterior Modification; and amend the Development Application Fee Schedule.

The motion carried 7/0.

PUBLIC HEARING – PLANNING COMMISSION REFERRALS

There were no items scheduled for this portion of the agenda.

REPORTS

9. Economic Development Update.

No report was provided.

10. City Council

Council Member Reisman:

1. Asked Ms. Small to provide an update on the City's website. Ms. Small stated that she has been working on an economic development page that would direct people to different companies in different areas, like starts ups, and location neutral businesses. She has also been working with the Routt County Economic Development Council on developing an economic development website that is specific to the region; at the same time the City is redesigning its site. With all these changes, she did not want to put more resources to an economic development page for our site when it will change in May and the regional site will be so much better. The Chamber is going to host the site with input of the entire Economic Development Council. She is confident that it will provide comprehensive information and will exceed Council's expectations.

Council Member Macys:

1. Attended an Associated Governments of Northwest Colorado meeting with Monger in Rifle. She noted that Garfield County is converting its fleet to compressed natural gas and the City should keep an eye on their progress. It would be wise to look at compressed natural gas in the alternative fuels study that Shelton mentioned. There was also discussion on the potential listing of the greater sage grouse as an endangered species. It has been “warranted but precluded” for sometime now, since 2010. However with the increased oil and gas development in its habitat, there is increased concern. She noted that this listing would likely have minimal impact on the City; however it will have significant impact on the County, where the bird’s habitat is primarily located.
2. She was disappointed to hear that the City is losing a planning staff member. She noted the need to work to increase staff morale.
3. Noted that she was invited to speak to 3rd graders at Strawberry Park. They are curious about the leash law and how to be able to play ball. They also think we need to make sure that our skate parks are safe.

Council Member Magill:

1. Attended the bi-monthly Fire District meeting with City Council President Kounovsky. He noted that they do not want to rewrite the intergovernmental agreement and will not meet again until early April.

General Public Comment:

Mr. Brian Kofke was present to discuss emails he sent recently about fluoride in our water. He provided a history of fluoride. He stated that it accumulates in a part of the brain and makes people more docile and easy to control (Hitler used it in concentration camps). Fluoride comes from the phosphate industry and is industrial waste. He believes that dentists are well meaning; however a lot of this is lobbied by the Alcoa. It is a complicated issue, but we are buying industrial waste and putting it in our water. Most of Europe does not put fluoride in their water. He thanked Council for their time and asked that this item be put on an agenda.

11. Reports

a. Agenda Review:

1. **City Council agenda for March 20, 2012.**
2. **City Council agenda for April 3, 2012.**

Council reviewed the above agendas.

12. Staff Reports.

a. City Attorney's Update/Report.

1. Oil and Gas Update.

Mr. Lettunich noted that the City's "local government designee" is Mr. Gibbs. He noted that the City asked if we could get modifications on the areas around the City and was told that they are not "set up to do that"; we have to check with the County. Additionally, the infiltration galleries to the south are not on the interactive map. The second Quicksilver well application goes to the County in late March. Mr. Lettunich asked to what extent the City wants to adopt conditions of approval or some sort of planning permit.

Council Member Macys voiced concern with potential drilling in the City and with the issue of "split estate" and not owning the mineral rights on certain properties. She asked about the setback requirement from parks and mineral rights owners. Mr. Lettunich stated that the oil and gas companies can still only put drills outside the setbacks; it is a question of where it could go not who owns the mineral rights.

There was discussion on the Legacy Ranch that is in the County but owned by the City. Council Member Macys noted the need to make sure the City's properties are protected.

Mr. Lettunich thinks that the County has done all that they are going to do by having the conditions of approval. These will be adopted at their March 12, 2012 meeting.

Council Member Magill stated that he attended the last meeting. They are looking at one well and more than likely there will be 61 conditions that the applicant is willing to accept.

Council Member Macys supports moving forward with Mr. Lettunich's items listed in the packet.

PUBLIC COMMENT:

Mr. Tim Rowse, Community Alliance, stated that oil and gas is "coming in a big way" and he appreciates what Council is doing.

City Council President Kounovsky supports being aware of the issues but not modifying the Code at this time.

DIRECTION: Mr. Lettunich to talk to other communities on the front range who are developing their own local regulations. If anything else comes to his attention report back to Council.

b. Manager's Report: Ongoing Projects.

2. Request for sponsorship for Oil and Gas Informational Public Meeting.

Mr. Roberts noted that he attended the Colorado Municipal League legislative workshop in Denver where they devoted a good bit of time to oil and gas issues and a geologist explained geology in Colorado. He noted the need for regulations to protect our groundwater and is comfortable with the State's efforts to do that. He also stated that GOCO created local designee positions and Gibbs has taken that responsibility.

c. Unnecessary Alarm Ordinance Discussion.

Mr. Rae stated that the Police and/or Fire responded to 957 false alarms in a one year period. Each alarm spurs a series of letters and staff time, with no tracking software. Sometimes staff needs to go to the Assessors office to get a mailing address. The process is becoming a daunting task to manage in addition to the negative feedback staff is getting from the public. The current process does not allow staff much room to negotiate.

Staff is seeking direction to consider to lightening up the regulations to allow four free false alarms in six month period. With the fifth staff would levy a fine; however staff would like the latitude to work with the offender to get their system fixed. He thinks it will be easier to administer the program if staff can give warnings on the front end with a pre-formatted letter that staff can leave at the address.

He noted that there is a reduced level of false alarms so he would like to continue, but would like to change the ordinance we have.

Mr. Roberts supports including a provision to give Fire and Police personnel the latitude to waive a fine for anyone who is working to fix their system.

Council Member Hermacinski asked if allowing four violations in six months puts the City back where it started. Mr. Rae stated that people aren't responding to letters and the City needs to have something in place for the serious violators.

DIRECTION: Staff to bring back a revised ordinance.

OLD BUSINESS

13. Minutes

- a. **Regular Meeting 2012-03, February 7, 2012.**
- b. **Regular Meeting 2012-04, February 14, 2012.**

MOTION: Council Member Kaminski moved and Council Member Magill seconded to approve the February 7 and 14, 2012 minutes.

The motion carried 7/0.

ADJOURNMENT

MOTION: City Council President Pro-Tem Myller moved and Council Member Hermacinski seconded to adjourn Regular Meeting 2012-05 at approximately 7:40pm.

The motion carried 6/0.

MINUTES PREPARED, REVIEWED AND RESPECTFULLY SUBMITTED BY:

Julie Franklin, CMC
City Clerk

APPROVED THIS 17th **DAY OF** April, 2012.

CITY OF STEAMBOAT SPRINGS

Regular Meeting NO. 2012-06

Tuesday, March 20, 2012

City Council Members present: Bart Kounovsky, Scott Myller, Cari Hermacinski, Kevin Kaminski, Sonja Macys, Walter Magill, and Kenny Reisman.

Staff Members present: Jon Roberts, City Manager; Deb Hinsvark, Deputy City Manager; Philo Shelton, Director of Public Works; Anne Small, Director of Internal Services; Tony Lettunich, City Attorney; Tyler Gibbs, Director of Planning and Community Development; Kim Weber, Director of Financial Services; Julie Franklin, City Clerk; Chris Wilson, Director of Parks, Recreation and Open Space Services; Ben Beall, City Engineer; Bob Keenan, City Planner; and Joel Rae, Chief of Police.

COMMUNITY REPORTS/CITY COUNCIL DISCUSSION TOPIC:

1. Update on the Chief Theater Project.

Mr. Jim Cook and Mr. Bill Rangitsch were present.

Mr. Cook stated that the plan is to renovate the Chief Theater into a performing arts and cultural center. Being on Council's agenda tonight satisfies a public meeting requirement for their USDA loan.

Council Member Reisman arrived at 5:12pm.

Mr. Cook stated that the project is \$7 million, \$4 million of which are renovation costs. They are doing a feasibility study and pro forma for operations. They are very encouraged with this pro forma because they think the facility can support itself. There will be promoted acts along with other multi-uses (conferences and wedding receptions) that will bring in revenue to support the debt service.

Mr. Rangitsch displayed the lower level design, the main level, upper level and front facade.

Council Member Magill stated that he is excited to see this happen. With regard to the cost, he clarified that they are applying for a \$4 million USDA loan and will do fundraising for the remaining \$3million. He asked what the next step is. Mr. Cook stated that they are working on a bridge loan have to close on the building by October 12, 2012. Carmike will most likely be closed by that point, but the other two tenants will remain.

2. Yampa Street Revitalization Presentation.

Ms. Hinsvark stated that this has been a "labor of love" for staff (Mr. Roberts, Ms. Hinsvark and Mr. Rae) to bring this forward. The presentation will focus on Yampa Street and a potential public safety campus.

Ms. Hinsvark presented a PowerPoint presentation highlighting the following: Yampa Street opportunities; the future and Yampa; and obstacles.

Mr. Rae spoke to the issues with sporadic sidewalk issues and how they had to make a no parking zone to allow fire engines to pull out of the station, which takes away even more of the streetscape.

Ms. Hinsvark continued with: solutions; and the reuse of the Police/Fire facility.

Mr. Rae noted that he has spoken with the President of Search and Rescue as well as the Fire District and they are "on board" and excited about the opportunity.

Ms. Hinsvark continued with: campus appraisal and moving public safety.

Mr. Rae spoke to how the facility has transitioned over the last 10 years, growing from a volunteer Fire Department. There are no sleeping quarters or kitchen facilities in the building.

Ms. Hinsvark: Where to go? West!; potential sites; and a concept drawing for a single public safety campus.

Mr. Rae spoke to the programming needs and noted that there is a lot of common space that can be shared between Police and Fire which provides cost savings.

Ms. Hinsvark spoke to the cost of relocation and noted that it will be less than the number provided (\$19,578,000) which is worse case scenario estimation. The only means of financing this move is a 20 year General Obligation Bond. She spoke to financing the project, steps to get us there and noted that Big Agnes is interested in the police property for corporate headquarters and a retail presence on Yampa. The City is encouraging offers on the property from tonight to April 30, 2012. She concluded by speaking to the opportune timing for this project and the community benefit. Funds received in the sale would be used to revitalize Yampa.

STEAMBOAT SPRINGS CITY COUNCIL MINUTES

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Council Member Macys asked can we look at ways to "find more winners" and more community benefit? Is there a way to stack the functions, gain access to Highway 40 and help with distressed properties? Is there a possibility to co-locate with Yampa Valley Electric Association? She encouraged green building construction and energy efficiency. Are there any grant opportunities with the purchase price? This is the best time to buy, but is it the best time to sell? She thinks that going to the voters in eight months is pretty quick, should this be phased?

Council Member Hermacinski asked if the County would coordinate the election for us at minimal cost. Mr. Lettunich answered yes.

Council Member Magill asked if the utility relocation is in the future Capital Improvements Program or a part of the project. Ms. Hinsvark stated that the bond is purely related to the new facility but dollars from the property sale would go back into Yampa and could be used for under grounding utilities.

Council Member Reisman stated that the plans for Yampa are ambiguous at this time and asked when they would be more concrete? Ms. Hinsvark stated that this presentation is simply a first glimpse of the concept, and staff will clarify the plans for Yampa. She noted that Mr. Gibbs will report later on plans to bring the Urban Land Institute here to work on a clear means of implementation. Council Member Reisman asked if there will be a plan in place when the City goes to voters. Ms. Hinsvark stated yes. Council Member Reisman stated that moving west makes sense for Fire, what about Police? Mr. Rae stated that it is different for Police. However, police officers will soon have mobile data terminals in their vehicles. This will give the officers more time on the street in pre-positioned locations. Officer's administrative time in office will be drastically less and there will be added convenience of being centrally located by the jail and courthouse.

City Council President Pro-Tem Myller asked about getting the District on board and having the ability to utilize tax payers outside the City to contribute funds? Ms. Hinsvark noted that Kathy Connell will speak later.

City Council President Kounovsky is excited about this project. Council's number one goal is economic development and this proposal has a lot of that. Yampa is an undeveloped gem and the City has to start the activity by getting fire and police out of there.

PUBLIC COMMENT:

Ms. Kathy Connell, Fire District President, is enthused with the presentation and stated that they have been waiting for this to happen. She asked if the appraisal broke out the ambulance barn. Hinsvark stated that the City did not have it appraised because the thought is to keep it to be able to provide more public access to the river and turn it into a park. Connell stated that the barn belongs to the District and they need to be a part of the conversation. There is potential to help with the tax initiative and with the cost. Speaking as a Transportation Commissioner, they are looking at the possibility of the oil and gas activity funding for emergency equipment.

City Council President Pro-Tem Myller clarified that this is the first time that Council has heard about this.

Council Member Magill directed staff to clarify ownership of the barn.

Ms. Tracy Barnett, Mainstreet, agrees that the fire and police area is a "dead zone" in addition to the Yampa Valley Electric Association building. If we want Yampa to be an entertainment district it really is a concern to have public safety there. She noted she has been encouraged to bring another Business Improvement District (BID) question to the voters, but does not think it is a good idea to do that if this bond question goes forward. Therefore Mainstreet would need to continue to get funding from the City. She thinks the Urban Land Institute (ULI) panel will be very beneficial and noted that the property owners on Yampa are very excited about revitalization.

Mr. Jim Cook gave "kudos" to staff for this because it is very exciting. It is good to see the City be proactive because Yampa Street is important to the vitality of Steamboat.

Ms. Karen Schulman, Chair of the Litter Solutions Committee, thinks this project sounds terrific. She hopes that when the budget is drawn up that the City includes waste and recycling containers along Yampa Street because commercial activity brings more litter.

Mr. Ryan Spaustat believes this is really a presentation about relocating the public safety campus and not about Yampa Street.

Council Member Macys asked if it would be appropriate to tackle this project in two pieces: does Council support the project and does Council support going to ballot in November? Council Member Hermacinski doesn't know how the City could do this without going to the voters. Council Member Macys clarified that it is a matter of timing, of when to go to the voters. Council Member Macys stated that she supports staff moving forward, but only with preliminary plans.

Council Member Magill supports the current plan but wants to see more information on the plans for Yampa Street.

Council Member Hermacinski stated that her preference is to sell parcels 1-4 and keep the parking lot.

Council Member Reisman clarified that Council is just brainstorming on direction and noted that he also prefers to sell lots 1-4; likes heading west with a joint facility; and wants more details on Yampa.

Council Member Kaminski supports what he has seen in the presentation and wants to move forward.

Mr. Roberts stated that staff has put a tremendous amount of time and energy into this project, and is looking for support to continue to do that.

MOTION: Council Member Hermacinski moved and City Council President Pro-Tem Myller seconded to support the current plan and bring more information back.

Discussion during the motion:

City Council President Pro-Tem Myller loves the project and supports trying to find other funding sources including a Business Improvement District or Downtown Development Authority (DDA).

Council Member Magill suggested drawing up an election calendar and moving backwards.

Council Member Macys noted that now the conversations with the community need to start.

The motion carried 7/0.

3. Urban Land Institute Technical Advisory Panel (Yampa Street).

Mr. Gibbs spoke to the opportune timing to have the ULI panel come to Steamboat Springs at the same time as this project has been announced. There has been a lot of great thought and vision for Yampa over the years, but there has never been a clear and effective strategy to move forward. This is a valuable opportunity to work with ULI this summer. ULI is the preeminent multi discipline real estate organization, specializing in land use and private and public sector development. They would work with the community to facilitate the exchange of ideas. They are experts, industry leaders and policy makers and they agree with Yampa's potential.

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ULI has agreed to have a panel here in July for a two day work session. The panel consists of five to seven members with no specific connection to the community. They are hand picked based on the problems the City wants to address. Staff is forming a local steering committee that will guide the information that goes to the panel. The fee is \$15,000, which is budgeted in City consulting funds. Questions to think about: What types of events do we want to host? What are the advantages and disadvantages of closing the street? What is the right balance of pedestrians and cars? What about parking?

Council Member Hermacinski asked about the final report asking if they will provide an actionable plan that will help us move forward. Mr. Gibbs stated that the biggest benefit comes from the activity the community engages in. They provide a written summary but they report out to the community and have a press conference to say what they think we should address. The momentum and action this creates is extremely valuable.

Council Member Hermacinski asked how this report will differ from what we already have. Gibbs stated that it will contain expertise in financing and a clear vision and will engage and bring the private development opportunities. Council Member Hermacinski thinks that \$15,000 seems like a lot of money for a report and two days. Gibbs stated that businesses/stakeholders have already come forward with a meeting place and food donations and will most likely come forward with lodging.

Council Member Macys stated that she has participated in this type of design charrette, and this is a reasonable fee. The City needs help with this plan before going to the voters and needs to engage the community.

Council Member Reisman asked if staff is confident that the City can't do this itself. Roberts stated that Yampa has been a vision for many years. Council's unanimous vote on moving forward let's staff do what it needs to do to get voter support. The ULI panel will facilitate the discussion with existing businesses and provide a good forum. Gibbs agrees.

Council Member Reisman voiced concern with the direct correlation between this and the election and allowing businesses to contribute to something they could potentially benefit from. He thinks the City should pay the whole tab otherwise it could get "dicey".

Mr. Roberts reiterated that the money is budgeted. Gibbs clarified that this movement to revitalize Yampa preceded the discussion about moving public safety and the ULI panel information came up last fall. Yampa is bigger than the public safety building. Council Member Reisman asked if Council's 7/0 vote just changed that.

Council Member Kaminski supports the City paying for it.

Council Member Hermacinski is concerned with any part of this study that tries to generate excitement for the vote and the perception that it is all connected. The City is not supposed to spend money lobbying a vote in the fall. This could have a negative impact and backfire on us. Mr. Roberts stated that there are other financial sources, like a DDA. Also there may be another opportunity to use regional tourism funds.

Council Member Magill sees this as planning and community development. The ULI will give us something that will be useful and the City needs this to get something that the voters will support.

MOTION: Council Member Magill moved and Council Member Macys seconded to support the ULI Panel taking place at \$15,000. The motion carried 5/2. Council Members Hermacinski and Reisman opposed.

General Public Comment:

Ms. Linda Carlton, Healthy Solutions, stated that there may be another local grocery store coming to Steamboat Springs. She clarified that she met with the LC Group and they advised her that Natural Grocers wants to come to Steamboat and is looking at Chase Rug Store building. They asked her if wants to terminate her lease early and asked her to come back with an offer. However they decided to buy the building and she was told that she could stay. The offer they made was unacceptable and so she did not terminate her lease. Due to circumstances she feels that she is caught in a predicament and they have suggested that she either move or buy Bamboo Market, and neither is reasonable. Natural Grocers has said that they want to offer economic diversity however Steamboat already has several similar establishments. Do we need another, especially a chain? She has spoken with Gibbs, who has been very helpful. She clarified that all her communications have been with the LC Group and not Natural Grocers and asked for direction about who she can talk to for assistance.

Mr. Roberts will be in contact with her.

4. Discussion of Parks and Recreation Commission Waiving Fees.

Wilson stated that staff recommends eliminating Parks and Recreation Commission's ability to hear fee waiver requests. Staff will develop a standard to hear requests but will maintain a no waiver policy and the City Manager will hear appeals. If the City chooses to sponsor an event the City will write a check to the event, which is a more transparent way to do business. Staff will bring back resolution with all fees. Mr. Roberts suggests honoring the waiver that the soccer tournament received this year.

Mr. Roberts spoke to the language in the Municipal Code that says that the City Manager may determine the fees necessary to recover the cost, but does not say anything about waiving fees. Therefore, the City will need to change the code to accommodate this process. Mr. Wilson clarified that certain entities will have no fees and this will be codified in the fee structure.

Council Member Macys stated that she was pleased to see this and suggested that staff consider non profits that have no staff or a small budget merit a fee waiver.

Council Member Kaminski spoke to the soccer tournament and voiced concern that this event makes money and the "trickle down" affect of this event leaving the community. He is concerned about trying to make this issue "black and white".

Mr. Wilson stated that fees are for facility rentals and the soccer tournament is the only large request. The City is looking at ways to help them find funding.

Mr. Roberts asked if Council agrees with honoring the soccer tournament waiver. Council stated yes.

CONSENT CALENDAR: MOTIONS, RESOLUTIONS AND ORDINANCES FIRST READINGS

5. **RESOLUTION: A resolution approving the execution of a grant from the Colorado Aeronautical Board and Division of Aeronautics to fund airport improvements at the Steamboat Springs Airport, designating the Bob Adams Field Airport Manager as Project Manager and authorizing the City Manager to execute the grant contract.**

City Council President Kounovsky read the resolution title into the record.

6. **FIRST READING OF ORDINANCE: An ordinance approving a contract to buy and sell real estate between the City of Steamboat Springs and Airport South, LLC, a Colorado Limited Liability Company; authorizing the City Council President or President Pro Tem to sign all necessary documents; providing for severability; and providing an effective date.**

City Council President Kounovsky read the resolution title into the record.

MOTION: Council Member Kaminski moved and Council Member Hermacinski seconded to approve items 5 and 6 of the Consent Calendar.

The motion carried 7/0.

PUBLIC HEARING: ORDINANCE SECOND READINGS

There were no items scheduled for this portion of the agenda.

PLANNING COMMISSION REPORT

7. Planning Commission Policy Update.

A written report was provided.

City Council President Pro-Tem Myller stated that he attended a Planning Commission Work Session and they wanted Council to discuss the City being a leader in creative design, specifically with respect to the Walton Creek Park and Ride restroom. There was not anything in the Code that would preclude them from approving the project, but they wanted it to be more creative.

Council Member Hermacinski voiced concern that the City has a history of waiving standards for its projects.

Mr. Gibbs stated that the City should be committed to good design. This building meets the standards with average design. However, this is a restroom and staff did not want it to be a prominent feature in the City's gateway. It serves as a functional, low maintenance building and the City is not shirking its own standards.

Council Member Macys would like to see some innovation with respect to environmental design with solar panels and use of stormwater.

CONSENT CALENDAR - PLANNING COMMISSION REFERRALS:

8. **FIRST READING OF ORDINANCE: An ordinance approving Zoning Map Amendment ZMA 12-01 Rezoning Tract C, West Acres Ranch Subdivision exemption plat, from the Residential Estate One, low density (RE-1) Zone District to the Industrial (I) Zone District.**

MOTION: City Council President Pro-Tem Myller moved and Council Member Council Member Hermacinski seconded to approve the first reading of an ordinance approving Zoning Map Amendment ZMA 12-01 Rezoning Tract C, West Acres Ranch Subdivision exemption plat, from the Residential Estate One, low density (RE-1) Zone District to the Industrial (I) Zone District.

The motion carried 7/0.

9. **PROJECT: #DPF-12-02; Walton Creek Park and Ride at River Creek Park.**

This item was removed from the Planning Consent Calendar for further discussion.

STEAMBOAT SPRINGS CITY COUNCIL MINUTES
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Mr. Keenan, City Planner, was present.

Council Member Macys asked if the toilets will be low flow, if the City considered composting and permeable paving applications. Mr. Shelton stated that the Code requires low flow features and that the area has a lot of soils and detention available so there was no need for permeable paving. With respect to composting, it is not recommended for a high use year round facility.

Council Member Reisman noted the need to make certain that we not have issues like at the Stockbridge Center, for instance vandalism. From a sustainability standpoint, he would prefer to see higher costs on the front end that will reduce maintenance down the road.

Mr. Beall clarified that staff looked at the design from a maintenance standpoint and the City did as much as possible to keep costs low from an employee standpoint; not necessarily an energy usage standpoint. However, the building does comply with the energy code. Council Member Reisman asked if there were other options to make the building more efficient. Beall stated that there are always more that can be done, but it comes with a cost.

Council Member Macys noted that the Green Building Code is written for residential not commercial and this may be something the Council should look at.

PUBLIC COMMENT: No one appeared for public comment.

CONDITIONS:

1. The following items to be identified for each phase on the construction plans and/or building permit are considered critical improvements and must be constructed prior issuance of any TCO or CO; they cannot be bonded:
 - a. Public drainage improvements
 - b. Public sidewalk improvements
 - c. Installation of street and traffic control signs
 - d. Access drive, driveway, and parking areas
 - e. Storm water quality features. (Vegetation must be established prior to CO when required as part of the feature design.)
2. Sidewalk on south side of drive shall transition to soft surface and extend to join the existing soft surface trail leading to river.
3. Landscaping shall be provided per sheet 40 as revised on 3/1/12.

MOTION: Council Member Hermacinski moved and Council Member Macys seconded to approve the Walton Creek Park and Ride a River Creek Park final development plan with conditions 1-3.

The motion carried 7/0.

PUBLIC HEARING – PLANNING COMMISSION REFERRALS

- 10. SECOND READING OF ORDINANCE: An ordinance to amend Section 26-65 Development Plan; amend Section 26-42 Development Review; amend Section 26-60 Pre-application Review; amend Section 26-78 Minor Exterior Modification; and amend the Development Application Fee Schedule.**

City Council President Kounovsky read the ordinance title into the record.

MOTION: Council Member Kaminski moved and Council Member Magill seconded to approve the second reading of an ordinance to amend Section 26-65 Development Plan; amend Section 26-42 Development Review; amend Section 26-60 Pre-application Review; amend Section 26-78 Minor Exterior Modification; and amend the Development Application Fee Schedule.

The motion carried 7/0.

REPORTS

11. City Council

Council Member Kaminski:

1. Will be out of town and needs the following meetings covered: Ice Rink Advisory Committee meeting, City Council President Pro-Tem Myller to attend. Wildand Fire: Ms. Franklin to send an email to Council.

Council Member Macys:

1. Attended a Lodging Committee meeting where the Committee reported that it spent \$7,000 of the City funding in the production of a television advertising piece for Triple Crown. The money came from the \$100,000 of summer marketing money given to the Chamber by the City, of which only \$80,000 was previously allocated. The Committee matched this with \$2,500 of its own money.

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2. Thanked Mr. Shelton and Mr. Flint for coming to the Alternative Vehicle Expo. She thought it was good exposure to have the hybrid bus there.
3. Attended the Rocky Mountain Land Use Conference and will forward the information to Council.
4. Attended the Dance Theater and it was a wonderful event.

Council Member Magill:

1. Attended the Pentathlon and noted that it was an excellent event.
2. Noted that the Howelsen Hill end of the season party will be March 26, 2012.

Council Member Reisman:

1. Noted that a Council usually mans the grill at the end of the season party.
2. Commended Parks and Recreation staff for a job well done at Howelsen Hill. The conditions phenomenal and he believes that it is remarkable what we can do with that mountain.
3. Noted that "Earth Hour" is March 31, 2012.
4. Stated that some Soda Creek Elementary students wrote letters about what makes Steamboat Springs great. He read a paragraph from one of them for Council.

City Council President Pro-Tem Myller:

1. Stated that he talked to the members of the Transportation Solutions Group, who agree that there is more to be done and would like to keep meeting. City Council President Pro-Tem Myller encouraged the Chamber to maintain that group.
2. Attended a Colorado Association of Ski Towns meeting where Governor Hickenlooper spoke about the Beanpole Project and the need for better communications. He talked about I-70 and he has changed his opinion about light rail and is interested in moving forward with that. The Mayor of Denver talked about I-70 also, which is a very high priority at the State level. The presentation from Don Hunt of the Colorado Department of Transportation was a "breath of fresh air". He believes that we can solve the I-70 problem by using the center lane and charging for it.

City Council President Kounovsky:

1. Asked Council what to do with the Strings tickets it receives. **UNANIMOUS CONSENT:** Give the tickets to City staff for raffles and awards.

12. Reports

a. Agenda Review:

1. City Council agenda for April 3, 2012.
2. City Council agenda for April 17, 2012.

Council reviewed the above agendas.

13. Staff Reports

a. City Attorney's Update/Report.

Mr. Lettunich reported that the Golf Committee has completed negotiations with Ski Corp. on the Food and Beverage contract and they should be ready to go for the course opening.

Council Member Magill asked about progress with communications between the entities at the course. Mr. Lettunich stated that they are working on that.

Council Member Reisman stated that he met with Mr. Vanderbloemen and they do have a plan in place to have Mr. Taylor be the "point person" for the entities to streamline functions.

b. Manager's Report: Ongoing Projects.

Mr. Roberts stated that he also attended the Colorado Association of Ski Towns meeting and was encouraged to hear about the focus on the I-70 corridor. There was a statement from the Governor that the State is committed to pursuing the 2022 winter Olympics. He suggested that Steamboat Springs would be the best place to accommodate the Nordic combined and ski jumping events.

c. 2012 Heritage Award.

City Council President Kounovsky noted the memo from Ms. Franklin explaining that staff will be soliciting nominations for the 2012 Heritage Award.

ADJOURNMENT

MOTION: Council Member Macys moved and Council Member Hermacinski seconded to adjourn Regular Meeting 2012-06 at approximately 7:53pm.

The motion carried 7/0.

MINUTES PREPARED, REVIEWED AND RESPECTFULLY SUBMITTED BY:

Julie Franklin, CMC
City Clerk

APPROVED THIS 17th DAY OF April, 2012.

DRAFT